



AAA COLLEGE OF ENGINEERING & TECHNOLOGY

Accredited by NBA(CSE,ECE,EEE & MECH),NAAC with "A" Grade,
An ISO 21001 : 2018 Certified Institution

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Kamarajar Educational Road, Amathur, Sivakasi - 626 005.

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 08.12.2023

Minutes of the Meeting

The **Second IQAC meeting** for the academic year **2023-2024** has been conducted on **8th December 2023** at 11 am at **Board Room**, AAA College of Engineering and Technology, Sivakasi.

Dr. M.Sekar, Chairperson, welcomed the members of IQAC meeting followed by review presentation made by **Dr. S. Sevugarajan, Coordinator of IQAC** and the following IQAC members were attended the meeting.

Title	Committee Members
Chairperson	Dr.M.Sekar, Principal
Management Representative	Dr.K.Vignesh Kumar, Joint Secretary
Academic Expert	1. Dr. K. Srithar, Professor, Dept. of Mechanical Engineering, Thiagarajar College of Engineering, Madurai. 2. Mr Vella durai G, Principal, District Institute of Education and Training, Palayampatti, Virudhunagar.
Members from Administration	Mr.K. Chandra Prakash, Administrative Officer Mr. G. Balagurusamy, Office Manager
Members of Faculty	Dr.S.Krishnapriya, Professor and Head/Civil Dr.J.Sutha, Professor and Head/CSE Dr.C.Senthil Kumar, Professor and Head/EEE Dr.R.Selvabharathi, Professor and Head/MECH Dr.J.Dharmaraja, Associate Professor and Head/S&H Dr.T.Senthil, Professor and Head/ECE
IQAC Coordinator	Dr.S.Sevugarajan, Professor/ECE
IQAC Co-Coordinator	Dr.C.Karuppasamy, Assistant Professor(Sr.Grade) / EEE
Nominee from Industry	Mr.M.Rajendran Subramanian, CEO & Founder, Silicon Software Services, Anna Nagar West Exten., Chennai - 600 101.
Nominee from Local Society	Mr.S.Amjath Ibrahim Khan, Food Safety Officer, Virudhunagar - Municipality, Virudhunagar.
Alumni Member	Mr.S.Madan Raj, Civil - (2014-2018 Batch) Mr.S. Dinesh Kumar, ECE - (2017-2021 Batch)
Student Members	S. Manikandan - III Year Civil (953721103039) R.Rohith - III Year CSE (953721104034) D.R.Shakthivel - IV Year ECE (953720106026) R.Muthupandi - III Year EEE (953721105019) T.Vetrivelmani - IV Year Mech (953720114030)

Agenda for Discussion

1. Minutes of the previous meeting.
2. AQAR 2021-22 Submission
3. AQAR 2022-23 Preparation
4. Approval of new BE/B.Tech courses and increase of CSE intake
5. Students Admissions
6. Anna University Result Analysis
7. Academic Audit
8. Stakeholders feedback analysis
9. Certification courses
10. IIC activities and star rating achievement
11. Placement activity
12. Others, If any

The following points were discussed

Review of minutes of previous IQAC Meeting and action taken report on the decisions of the previous meeting. The last IQAC meeting was held on 8th December 2023 at 10:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

- The IQAC coordinator informed that the NAAC AQAR submission for the academic year 2021-2022 was successfully submitted and also requested the NAAC criteria coordinators to complete the AQAR documents for the academic year 2022-2023 as early as possible.
- The Certificate courses, value-added courses and Vocational courses proposed by the various departments were approved by the committee.
- IQAC coordinator informed the committee that the Course file audit, Proctor card audit and Academic Audit for the academic year 2023-2024 odd semester will be conducted during the second week of February 2024.
- The chairperson and IQAC coordinator congratulated the placement coordinator for providing placements to the students in the reputed MNC companies.
- The chairperson insisted the IIC coordinator to conduct more programs for creating innovative thought process amongst the students and for getting better star ranking from the IIC council.

- Feedback analysis reports from various stakeholders were discussed. The committee expressed their satisfaction over the stakeholder's feedbacks.
- The chairman informed the committee members the International level conferences for enhancing the recent technological ideas will be held at our institution in the month of January 2024..
- IQAC coordinator asked the NI Virtual Instrumentation lab coordinator to initiate technical activities such as FDPs and Workshops for student and faculties using the equipments available in the NI lab.
- Dr.K. Srithar, Academic expert suggested that all the department can submit proposal for ATAL sponsored Faculty Development Program. And also suggested that faculty from each department should attend the ATAL sponsored FDPs conducted by various institutions.
- The result analysis for the academic year 2022-2023 Even semester was discussed. Dr.K. Srithar, Academic expert suggested that continuous counselling should be given to II year students because II year students results were low compare to III and IV years.
- The Amendments for Regulation 2021 released by Anna University, Chennai was discussed.
- Dr.K. Srithar instructed the heads of all the departments to organize technical activities through MoUs such as workshop, industrial visits and Implant training/Internship.
- Dr.K. Srithar suggested that all faculty should publish journal papers preferably in Q1 and Q2 journals listed by Anna University, Chennai. This will promote research culture among faculty and students community.
- Mr. M.Rajendran Subramanian asked the heads of all the departments to insist their students to take programming assessment in CodeChef online platform. That platform will give the national and international ranking based on the student performance for every assessment.
- Dr. G. Velladurai shared his views on New Educational Policy, Outcome Based Education and its implementation.

- The IQAC Coordinator informed that IPR related workshop will be conducted during the month of December by an eminent academic/industrial expert.
- Placement statistics for the academic year 2022-2023 was reviewed by the committee. The committee appreciate the effort taken by the placement team to place students in the various reputed companies.
- IQAC Coordinator requested all the heads of the department to send III/IV year students for industry based internship training during the semester holidays.
- The Chairperson asked the head of the Civil department to submit the NBA Self-Assessment Report at the earliest so as to enable the start of new BE course during the next academic year.

IQAC Coordinator proposed the date for the next meeting and unanimously decided tentatively scheduled during the month of July 2024.


Coordinator (IQAC)


Chairperson
Dr. M.Sekar

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2. Office File