



# AAA COLLEGE OF ENGINEERING & TECHNOLOGY

(An ISO 9001 : 2015 Certified Institution)  
(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Amathur, Sivakasi - 626 005.

[www.aaaengcoll.ac.in](http://www.aaaengcoll.ac.in)

## 7.1.9. RESOURCES AVAILABLE FOR DIVYANGJAN IN THE INSTITUTION

### WHEELCHAIR



Unnamed Road, Amathur, Tamil Nadu 626005, India

Amathur

Tamil Nadu

India

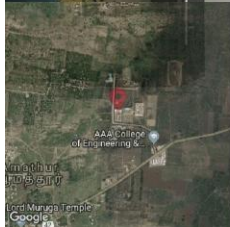
2019-08-07(Wed) 10:16(am)



29°C

84°F

### PROVISION FOR LIFT



Unnamed Road, Amathur, Tamil Nadu 626005, India

Amathur

Tamil Nadu

India

2019-08-07(Wed) 12:26(pm)



32°C

90°F



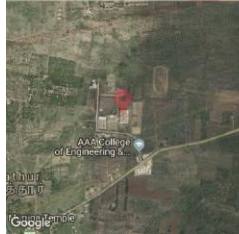
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## RAMP



Unnamed Road, Amathur, Tamil Nadu 626005, India

Amathur

Tamil Nadu

India

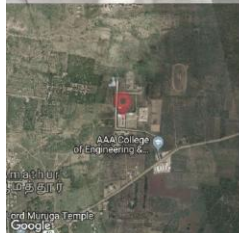
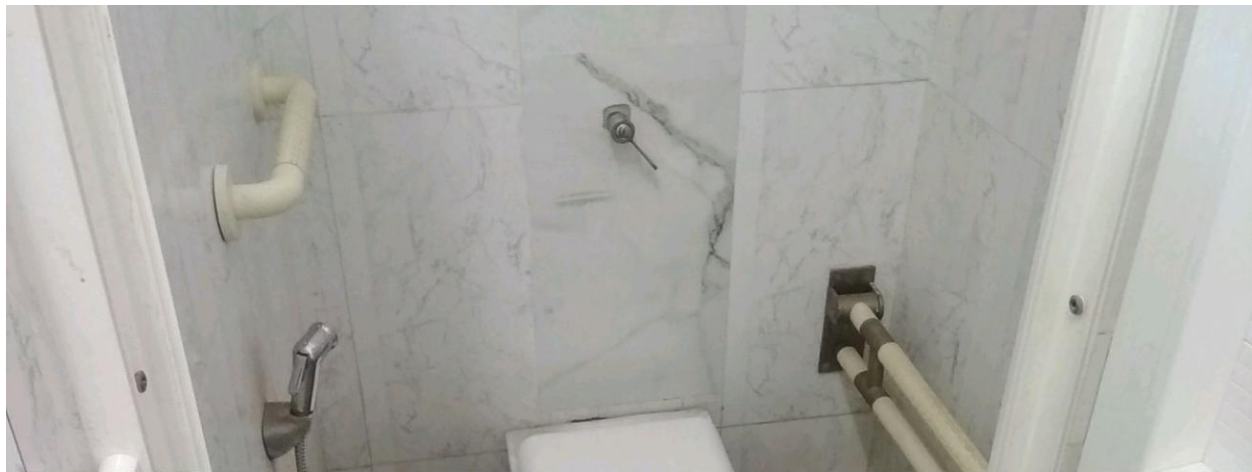
2019-08-07(Wed) 12:19(pm)



32°C

90°F

## REST ROOM FOR DIFFERENTLY ABLED



Unnamed Road, Amathur, Tamil Nadu 626005, India

Amathur

Tamil Nadu

India

2019-08-07(Wed) 03:33(pm)



35°C

95°F



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## BRaille SOFTWARE

The screenshot displays the BrailleBlaster application window. The title bar reads "BrailleBlaster". The menu bar includes "File", "Edit", "Navigate", "View", "Tools", "Settings", "Emphasis", "Styles", "Insert", "Math", and "Help". The toolbar contains various icons for file operations, editing, and navigation. Below the toolbar is a rich text editor with buttons for Bold (B), Italic (I), Underline (U), Strikethrough (S), Text Color (TN), Background Color (.), Font Color (Aa), and other formatting options. A status bar at the bottom of the window shows "SECTION > BLOCK Body Text" and "ex.bbx". The main editing area is split into two panes. The left pane shows the source text in a standard font, and the right pane shows the corresponding Braille output. The text in both panes is as follows:

Body Text Nature, in the broadest sense, is equivalent to the natural world, physical world, or material world. "Nature" refers to the phenomena of the physical world, and also to life in general. It ranges in scale from the subatomic to the cosmic.

Body Text The term "nature" may refer to living plants and animals, geological processes, weather, and physics, such as matter and energy. The term is often refers to the "natural environment" or wilderness—wild animals, rocks, forest, beaches, and in general areas that have not been substantially altered by humans, or which persist despite human intervention. For, example, manufactured objects and human interaction are generally not considered part of nature, unless qualified as, for example, "human nature" or "the whole of nature". This more traditional concept of "nature" implies a distinction between natural and artificial elements of the Earth, with the artificial as that which has been brought into being by a human consciousness or a human mind.

At the bottom of the window, the status bar indicates "Print Page: | Braille Page: 1 | Line: 9 | Cell Number: 51 | Style: Body Text". The Windows taskbar at the very bottom shows the system tray with the time "4:07 PM" and date "11/21/2019".





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## UGC GUIDELINES FOR APPOINTMENT OF SCRIBES



ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/23239337

Fax : 011-2323 8858

E-mail : [secy.ugc@nic.in](mailto:secy.ugc@nic.in)

F.No.6-2/2013(SCT)

January, 2019

The Registrar,  
All Universities/Deemed to be Universities

14 JAN 2019

Sub: - Guidelines for conducting written examination for Persons with Benchmark Disabilities.

Sir/Madam,

The undersigned is directed to forward herewith a copy of the O.M. No.3402/2015-DD-III dated 29.8.2018 of Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities, New Delhi received through Ministry of HRD, New Delhi regarding "Guidelines for conducting written examination for Persons with Benchmark Disabilities". The Central Government (D/oEPwD) has laid down the Guidelines for conducting written examination for persons with Benchmark Disabilities, 2018 in supersession of the earlier Guidelines issued vide OM No.F.16-110/2003-DD.III dated 26.02.2013.

You are requested to take immediate action as per the above guidelines. These guidelines may also be circulated to the constituent and affiliated colleges for strict compliance.

Yours sincerely,

(.Rajnish Jain)

Encl: As above.



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V. The candidate should have the discretion of opting for his own scribe/reader/lab assistant or request the Examination Body for the same. The examining body may also identify the scribe/reader/lab assistant to make panels at the District/Division/State level as per the requirements of the examination. In such instances the candidates should be allowed to meet the scribe **two days** before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.

VI. In case the examining body provides the scribe/reader/lab assistant, it shall be ensured that qualification of the scribe should not be more than the minimum qualification criteria of the examination. However, the qualification of the scribe/reader should always be matriculate or above.

In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe/reader should submit details of the own scribe as per proforma at **APPENDIX-II**

VII. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for languages. However, there can be only one scribe per subject.

VIII. Persons with benchmark disabilities should be given, as far as possible, the option of choosing the mode for taking the examinations i.e. in Braille or in the computer or in large print or even by recording the answers as the examining bodies





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IX. In case, the persons with benchmark disabilities are allowed to take examination on computer system, they should be allowed to check the computer system one day in advance so that the problems, if any in the software/system could be rectified. Use of own computer/laptop should not be allowed for taking examination. However, enabling accessories for the computer based examinations such as keyboard, customized mouse etc should be allowed.

X. The procedure of availing the facility of scribe should be simplified and the necessary details should be recorded at the time of filling up of the forms. Thereafter, the examining body should ensure availability of question papers in the format opted by the candidate as well as suitable seating arrangement for giving examination.

XI. The disability certificate issued by the competent medical authority at any place should be accepted across the country.

XII. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are allowed use of scribe/reader/lab assistant. All the candidates with benchmark disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of 3 hours duration. ~~In case the duration of the examination is less than an hour, then the duration of~~ additional time should be allowed on pro-rata basis. Additional time should not be less than 5 minutes and should be in the multiple of 5.

XIII. The candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor frame, Braille slate, abacus, geometry kit, Braille measuring tape and augmentative communication devices like communication chart and electronic devices.



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2. It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with benchmark disabilities. All the recruitment agencies, Academics/Examination Bodies etc. under the administrative control of each Ministry/Deapartment may be advised appropriately to ensure compliance of implementing these guidelines. Action taken in this regard may be intimated to this office.

3. The above guidelines are issued with the approval of Hon'ble Minister (Social Justice & Empowerment).

Yours faithfully,

  
(D.K. Pannda)

Under Secretary to the Government of India

Tele. No. 24369059



7/7  
APPENDIX- II

**Letter of Undertaking for Using Own Scribe**

I \_\_\_\_\_, a candidate with \_\_\_\_\_ (name of the disability) appearing for the \_\_\_\_\_ (name of the examination) bearing Roll No. \_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the District \_\_\_\_\_ (name of the State). My qualification is \_\_\_\_\_.

I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is \_\_\_\_\_ in case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date: