

YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution AAA College of Engineering and

Technology

• Name of the Head of the institution Dr. M. Sekar

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 04562228863

• Mobile No: 8124011542

• Registered e-mail principal@aaacet.ac.in

• Alternate e-mail

• Address AAA COLLEGE OF ENGINEERING AND

TECHNOLOGY

• City/Town Kamarajar Educational Road,

Amathur, Sivakasi

• State/UT Tamilnadu

• Pin Code 626005

2.Institutional status

• Affiliated / Constitution Colleges

• Type of Institution Co-education

• Location Rural

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• Financial Status

Self-financing

• Name of the Affiliating University ANNA UNIVERSITY

• Name of the IQAC Coordinator Dr. S. Murugan

• Phone No. 04562228883

• Alternate phone No.

• Mobile 7550322390

• IQAC e-mail address iqac@aaacet.ac.in

• Alternate e-mail address murugan@aaacet.ac.in

3. Website address (Web link of the AQAR (Provious Academic Voor)

(Previous Academic Year) content/uploads/2024/02/AQAR_2021

<u>-22.pdf</u>

https://www.aaaenggcoll.ac.in/wp-

4. Whether Academic Calendar prepared during the year?

auring the year.

• if yes, whether it is uploaded in the https://www.aaaenggcoll.ac.in/reg

Yes

Institutional website Web link: ulation/#Schedules

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.15	2021	23/02/2021	22/02/2026

6.Date of Establishment of IQAC

02/06/2017

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
_	_	_	_	-

View File

8.Whether composition of IQAC as per latest Yes NAAC guidelines

Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year 1

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

View File

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC scrutinized the documents associated with the Self Assessment reports of Computer Science and Engineering, Electronics and Communication Engineering, Mechanical Engineering departments for accreditation by NBA and the same was submitted to NBA on 24 December 2022. 2. Internship/Implant training policy and Industrial Visit Policy has been implemented by the IQAC for providing quality internships/implant training and for guiding the departments in selecting the companies for industrial visit. 3. The IQAC of AAACET has implemented the external course file audit for all the departments to maintain the quality of teaching learning pedagogy. The external members from various reputed institution were invited to conduct external academic audit for course file. 4. Collecting course feedback formally in the middle of the semester is a good way of measuring students' learning and to make any necessary adjustments in teaching while there is still time for it to be beneficial to our students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To offer more value added certification courses in addition to the existing courses and provide coaching for competitive exams.	Conducted various certification courses through Centers of Excellences established.
To serve as a platform to disseminate scientific knowledge to the academic Community by conducting international and national level conferences and workshops.	Conducted various workshops through professional chapters in all departments.
To offer new UG Programmes and increasing additional intake for Computer Science and Engineering by 2023.	Submitted for Approval.
To encourage the faculty members to publish papers in reputed International / National Journals with good impact factor.	Incentives to faculty publishing in journals added in HR Policy. The number of publications in peer reviewed journals with good Impact Factor is increased.
To intensify the activities of Institute Innovation cell for undertaking more industry oriented projects.	An Institution Innovation Council under MHRD of our college has been conducting various contests for the students like innovative idea / poster presentations, innovative project presentations, technical competition, etc.,
To get research centre recognition for eligible departments.	Got Research Centre Recognition for Mechanical Engineering Department.
To establish Centers of Excellence and Professional Labs in collaboration with industries and institutions for each department by 2022	Established TEC AND VIRTUAL LAB Nodal Center

13. Whether the AQAR was placed before statutory body?

Yes

20-12-2024 04:28:37

• Name of the statutory body

Name	Date of meeting(s)	
Governing Council	04/02/2024	

14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	AAA College of Engineering and Technology			
Name of the Head of the institution	Dr. M. Sekar			
• Designation	Principal			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	04562228863			
Mobile No:	8124011542			
Registered e-mail	principal@aaacet.ac.in			
Alternate e-mail				
• Address	AAA COLLEGE OF ENGINEERING AND TECHNOLOGY			
• City/Town	Kamarajar Educational Road, Amathur, Sivakasi			
State/UT	Tamilnadu			
• Pin Code	626005			
2.Institutional status				
Affiliated / Constitution Colleges				
Type of Institution	Co-education			
• Location	Rural			
• Financial Status	Self-financing			
Name of the Affiliating University	ANNA UNIVERSITY			

Name of the IQAC Coordinator				Dr. S. Murugan				
• Phone No.				04562228883				
Alternate phone No.								
• Mobile				755032	2390			
IQAC e-mail address				iqac@a	aace	t.ac.i	n	
• Alternate	e e-mail address			muruga	n@aa	acet.a	c.in	
3.Website address (Web link of the AQAR (Previous Academic Year)			https://www.aaaenggcoll.ac.in/wp -content/uploads/2024/02/AOAR 20 21-22.pdf					
4.Whether Acad during the year		r prepai	red	Yes				
•	nether it is uploa nal website Web		he	https: gulati				oll.ac.in/re
5.Accreditation Details								
Cycle	Grade	CGPA		Year of Accredit	ation	Validity	from	Validity to
Cycle 1	A	3.15		202	L	23/02	/202	22/02/202
6.Date of Estab	lishment of IQA	AC		02/06/	2017			
7.Provide the list UGC/CSIR/DB	•					c.,		
Institutional/Dep Scheme Funding artment /Faculty			Funding	Agency Year of award Amore with duration		mount		
-	-		-			-		
8.Whether composition of IQAC as per latest NAAC guidelines				Yes				
Upload latest notification of formation of IQAC			tion of	View File	2			
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Name	Date of meeting(s)	
Governing Council	04/02/2024	

14. Whether institutional data submitted to AISHE

Year	Date of Submission	
2022-23	20/03/2024	

15. Multidisciplinary / interdisciplinary

AAACET is affiliated to Anna University, Chennai. Being an affiliated college, course structure and the contents (Course curriculum) are designed by the parent university. The University adopted the CBCS pattern from the year 2017-18 onwards. As per the CBCS pattern, the University offers several multidisciplinary and inter-disciplinary courses under Professional Electives (PE), Open Electives (OE) and Employability Enhancement Courses (EEC). Multi-Disciplinary/Inter-Disciplinary Courses such as Professional Ethics in Engineering, Environmental science and Engineering, Principles of Management, Intellectual Property rights are included as the professional Elective courses in the curriculum. Open Elective courses include the courses from other branches which a student can choose from the list specified in the curriculum. Employability Enhancement Courses (EEC) include Project Work and/or Internship, Seminar, Professional Practices, Case Study and Industrial/Practical Training. AAACET inculcates students with Multi-Disciplinary/InterDisciplinary skills through its various professional laboratories 1. E-Yantra Robotics Laboratory 2. Industrial Internet of Things (IIoT) Laboratory 3. Texas Instruments Innovation Laboratory 4. National Instruments LABVIEW Laboratory, 5. REDHAT laboratory and 6. Bosch Laboratory etc., Students are encouraged to carryout their final year projects in multi-disciplinary and societal issues by utilizing the professional laboratories available in the institute. Institute also has a well-equipped language laboratory for enhancing the communication skill amongst the students. In addition to the curriculum, various clubs such as Eco and Nature Club, National Social services scheme, Youth Red Cross, Rotaract

Club etc., are functioning in the institute that provides an opportunity in promoting multidisciplinary activities for students and faculty members through various events conducted. MoUs with various reputed industries/Organizations and the presence of various professional chapters such as Computer Society of India, The Institution of Electronics and Telecommunication Engineers, ISHRAE and ICT academy provides holistic multidisciplinary education. Various seminars/workshops/symposiums are arranged regularly during every semester to promote muti-disciplinary/inter-disciplinary work culture in the institute. AAACET is proactively working towards the implementation of the suggestions given in the NEP 2020. All the faculties and students are made to attend the various awareness programs on NEP by AICTE and the affiliated University. The NEP 2020 will be implemented based on the recommendations from the affiliated University. Institute also has Vision/Plan of attaining autonomous status in future for effective implementation of NEP 2020, Academic Bank of Credits (ABC) and multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education.

16.Academic bank of credits (ABC):

The ABC will be implemented based on the recommendations from the affiliated University.

17.Skill development:

The objective of AAACET is not only to promote students to obtain degree but also to prepare students become global citizens with self-confidence, positive attitude and motivation to face any challenge in their lives. The Institute keenly engages itself with various promotional activities to help the students emerge as notable professionals of the society and world-class technocrats. As per the affiliating Anna University's CBCS pattern, Skill development courses are included into the curriculum from 2017 onwards. As per the CBCS pattern, the university offers several skill developments courses under Open Electives (OE) and Employability Enhancement Courses (EEC). Following professional laboratories has been established in the institute for providing vocational and certification courses for enhancing the student's technical skills and their employment opportunities. 1. E-Yantra Robotics Laboratory 2. Industrial Internet of Things (IIoT) Laboratory 3. Texas Instruments Innovation Laboratory 4. National Instruments LABVIEW Laboratory 5. Bosch Laboratory 6. REDHAT laboratory Also, various Vocational

courses are conducted for students in the leading recent technologies where students need hand-on experiences. Various MOUs has been signed with reputed industries for providing internships/implant training during their semester vacation. As per the Anna University regulations 2017 and 2021, the institute offers courses related to Professional Ethics in Engineering and Human Rights to inculcate the various aspects of the human rights and the ethical standards that need to be followed in engineering practices. Our Institute celebrates all the national and international days to create awareness among the students about the importance of such occasion. The Institute organizes various events for faculty and students on the occasion of Constitution Day, Yoga Day, International Peace Day, Human Rights Day, world environment day etc., and also make them participate in awareness rallies such as Voters/election awareness, drug awareness, women's empowerment, road safety, food safety along with the institute's NSS, YRC and local administrative bodies. Institute has well-established Placement cell and it conducts various personality development programs, aptitude training, communication skills training and other soft skills training. A well-equipped Language laboratory helps the students in improving their communication and listening skills. Weekly soft skills and aptitude training classes are integrated into the regular timetable. A vibrant Institution Innovation Council (IIC) functions in the institute and plays a vital role in organizing various skill development events such as ideation event, technical paper presentations, seminars, workshops, start-up activities for both students and faculty members. Guest lectures and workshops by Eminent speakers/experts from reputed industries and academic institution are arranged by IIC throughout the academic year. Entrepreneur Development Cell (EDC) conducts various activities related to the start-up and design and development of solutions for the societal needs. AAACET is proactively working towards the implementation of the suggestions given in the NEP 2020. All the faculties and students are made to attend the various awareness programs on NEP by AICTE and the affiliated University. NEP 2020 will be effectively implemented based on the instructions and recommendations from the affiliated University.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

With an aim to give impetus to local wisdom, culture and heritage, the affiliating Anna university has introduced courses in Tamil Culture and heritage for its Engineering students in its new regulation 2021. The courses, made mandatory by the varsity, would be taught in the first and second semester of the technical course. Two unique courses - Tamilar Marabu (Heritage of Tamils) and Tamils and Technology have been designed specifically for the purpose. The courses are designed with an aim to provide insight regarding the rich cultural heritage of the state. It would also focus on the engineering techniques that were practiced in Tamil Nadu's architectural marvels. These courses are taught in Tamil and the students have the option of writing the exams in either Tamil or English. The syllabus is taught in the English language. The Institute does not teach degree courses in local languages as it runs all the programs and professional courses that are approved by statutory bodies. However, considering the students of the first semester, the faculty do make use of vernacular Language along with the English language for ease in learning the concepts. The Institute conducts various cultural programs wherein various competitions like Poetry, Verses writing, Rangoli, Pottery, Painting/sculpting, Theater/ Skit, Literature, and Food are held through the various clubs. As per the NEP2020, Universal human value (UHV) is taught to the students to make them a responsible and successful citizen in the society and to work for the welfare and the well-being of society at large. The students are counselled to develop professional competitiveness as well as ethics, human values, social responsibilities, and environmental consciousness. Students are also encouraged to participate in social activities and community services like Swachh Bharat Abhiyaan, village upliftment, etc. Institute celebrates traditional festivals such as Pongal, Deepavali etc., Through the efforts of various Clubs, competitions are being regularly conducted in the regional language viz Tamil and English on the contemporary topics on environment, energy conservation, festivals, great leaders etc., as well as topics on the cultural and ethnic values of India. The below-mentioned good practices are followed by the departments: The online platform Google classrooms are implemented for all the courses where all the course materials are posted. This enables the students to understand the subject at a later time if he/she has missed the classroom lecture. ICT enabled learning through PowerPoint presentation, econtent, e-study materials. Student-centric learning methods like Role play, problem solving, Z-A approach, group discussions, Quiz, mind mapping are used by the faculty to enhance the students learning experience in the classroom.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

AAACET has effectively implemented Outcome Based Education (OBE)

across all the departments. The key aspects in OBE are the assessment and attainment of the course outcomes to the expected set level. Implementation of OBE requires the definition of Course Outcomes (CO's) for each course based on the Program Outcome (PO's) and Program Specific Outcomes (PSO's). Course is delivered as per the lesson plan and course outcomes are evaluated by means of various assessment tools - like internal assessment tests, assignments, various innovative assessment tools and university examination. The COs are assessed and evaluated for their set level of attainment at the end of each course for continuous improvements in course delivery. The process for attaining Program Outcomes and Program Specific Outcomes are based on direct assessment and indirect assessment. Direct assessment: Continuous assessment tests, Assignments based on Innovative teaching methods End semester examinations. Indirect assessment Alumni Survey Program exit Survey Calculation of the program outcomes attainment is based on 80% of direct assessment and 20% weightage is given to indirect assessment. Apart from the Anna University Curriculum content, the students are imparted with necessary skills and knowledge in the topics that are identified as the curriculum gaps using the following delivery methods aimed at achieving POs and PSOs. Lecture Tutorial NPTEL Videos Additional laboratory experiments Certification courses Industrial visits Guest lectures Workshops/Seminars Value added courses Vocational Courses Google classrooms are created for all the subjects and by integrating Lecture Capturing Ssystem (LCS) into Google classroom, an interactive online lecture can be delivered similar to the classroom teaching. The lectures are recorded and posted in the Google classrooms so that students can view it whenever needed. Online Learning initiatives: Students are encouraged to undergo NPTEL and Coursera courses for enhancing their technical knowledge and their skill set. Our Institution is the SWAYAM local chapter for the NPTEL courses. Digital library in the institute subscribes to DELNET, NDL and NSDL portals to enable the students go through learning resources online. As a good practice of the institution has effectively implemented Mentoring System pertaining to the Outcome based education (OBE) in view of NEP 2020. 1. Institute has an effective Mentoring System implemented in all the departments for guiding the fast learners and slow learners. Each faculty will be a mentor for twenty students and help the students in solving their academic and other difficulties by counselling them periodically. Mentoring is the process usually face-to-face between the teacher and the students for the transformation of knowledge, social and the psychosocial support to work or develop professional career. 2.

Mentors encourage the students to participate in academic, research, co-curricular, extracurricular and social activities.

3. Mentors take special interest to help the students at individual level for their holistic development in the growth of communication skills, personality development, leadership skills, soft skills, interpersonal skills etc.

20.Distance education/online education:

AAACET has implemented online education using the online digital platform Google Classroom (GCR). Google classroom practice gives the exposure about the technological revolution. Online teaching and learning make students more responsible for their own education. ICT helps students get ready by letting them explore, assess, share, and present information in a fairly organized way. The online platform Google classrooms is implemented for all the courses. Course instructor is responsible for creating/maintaining google classroom for the courses that they handle during a particular semester. Contents of the GCR are periodically audited by the HoD's and Senior faculty members. Course plan, text books, reference books, lecture materials, question bank, Assignments, Innovative Teaching methodology, Video lectures, and lab manuals are periodically uploaded in their respective google classroom which can be accessed by students to induce students self-learning ability. The absentees can access the classroom materials from home itself on their own convenience. As various evaluation tools such as assignments and Quiz are integrated in the google classroom, faculty post their task assigned for the students in the google classroom and the students submit the completed tasks in the google classroom for evaluation by the faculty. AAACET has ICT facilitated classrooms and seminar halls. ICT facility available in the Institution includes lecture capturing systems, projectors, computers, white screen and wi-fi hotspot access points for providing an effective implementation of online teaching learning process. ICT facility makes the teaching learning process effective through animations, power point presentations and video lectures. Hence it creates interest in learning among the students and breaks the monotony of conventional classroom teaching by using chalk and black board. Lecture capturing systems are particularly useful for handling problematic courses as the step-by-step procedure for solving problems can be recorded and shared to the students. All the faculty members of the Institution make use ICT enabled tools to improve the teaching learning process. Faculty use Lecture Capturing System (LCS) to record their lectures and for conducting interactive online classes. These recorded videos are

uploaded in the Google classroom for the benefit of the students who have not attended the classes are for later use by the students. LCS combined with the Google classroom provide an interactive environment similar to the classroom teaching. Students are encouraged to undergo NPTEL Courses and Coursera courses for enhancing their technical knowledge and their skill set. Our Institution is the SWAYAM local chapter for the NPTEL courses. Digital Library Sufficient number of journals, magazines and articles are subscribed at library related to various engineering disciplines and can be easily accessed by students online. AAACET's Digital library provides facility to access Eresources DELNET, NSDL and NDL via internet facility to access various e-resources like journals, e-books, videos, databases, magazines and conference proceedings. Final year students project reports are available in digital form as compact discs (CD) in the digital library. Students can access the e-resources available in the central library through the following URL: https://www.aaaenggcoll.ac.in/aaacet-central-library

Extended Profile				
1.Programme				
1.1	328			
Number of courses offered by the institution acro during the year				
File Description				
Data Template		View File		
2.Student				
2.1		286		
Number of students during the year				
File Description	Documents			
Data Template		View File		
2.2		330		
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year				

File Description	Documents			
Data Template	<u>View File</u>			
2.3	181			
Number of outgoing/ final year students during th	e year			
File Description	Documents			
Data Template	<u>View File</u>			
3.Academic				
3.1	74			
Number of full time teachers during the year				
File Description	Documents			
Data Template	<u>View File</u>			
3.2	60			
Number of Sanctioned posts during the year				
File Description	Documents			
Data Template	<u>View File</u>			
4.Institution				
4.1	34			
Total number of Classrooms and Seminar halls				
4.2	455.16			
Total expenditure excluding salary during the year (INR in lakhs)				
4.3	412			
Total number of computers on campus for academic purposes				

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

AAACET is approved by AICTE and affiliated to Anna University. We impart quality technical education to the rural students following the curriculum and syllabus prescribed by Anna University.

Every academic year, institute academic calendar is prepared based on the Anna University schedule. The institution convenes academic council meeting in the month of June/November to discuss the gaps in curriculum and the academic activities that are planned to be conducted. Initiatives like value added courses and Add-on courses are planned in every semester to bridge the curriculum gaps. All the departments prepare their action plans based on the direction of the academic council and the department academic calendar based on the institute's academic calendar is finalized.

Subject allocation is done by the HoD based on the skill matrix and parameters like experience, performance and preference of the faculty. The faculty prepares Lesson plan, Course Objectives/Outcomes, CO-PO mapping, study materials etc., The faculty members are permitted to use various innovative teaching methodologies to make teaching learning process effective.

The institution provides all necessary infrastructural facilities such as ICT tools, Lecture capturing systems, Language lab, Educational Software, text books, reference books, e-books, magazines and journals/e-journals etc.,

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_1/1.1.1_Curriculum_Planni ng_Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

 The academic calendar is prepared in line with the university schedule and displayed on the college website after the approval of the academic council. The opening and closing dates of the classes of each semester, list of holidays, co-curricular activities and internal assessment

- examination schedules for theory courses and model practical examination for laboratory courses are specified in the academic calendar.
- The time table for theory and laboratory courses is prepared by the time table coordinators of various departments based on the subjects allocated to the faculty. Lesson plan for the allocated subjects is prepared by the faculty members based on the department academic calendar. The faculty plans the lecture topics according to the dates mentioned in the Lesson plan. The HODs monitor the day - today conduct of the theory and laboratory courses and the syllabus coverage based on the lesson plan and time table.
- The institution strictly adheres to the academic calendar for conduct of continuous internal assessment examinations. Students are well informed about the time table for the conduct of internal assessment examinations. They are also informed about the schedule for entry of marks in the web portal of the Anna University.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_1/1.1.2_Adherence.pdf

1.1.3 - Teachers of the Institution participate C. Any 2 of the above in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating **University Setting of question papers for UG/PG** programs Design and Development of Curriculum for Add on/certificate/ **Diploma Courses Assessment /evaluation** process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

513

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

513

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution provides a conducive environment to all our students. The cross-cutting issues relevant to Gender, Environment and sustainability, Human Rights and Professional Ethics etc., are addressed in the curriculum through regular and elective courses with the support of various cells and clubs.

Gender Equality

Women Empowerment Cell of our institution organizes events for creating awareness amongst the female students and women faculty members about their rights and human values of women. Women Grievances Committee in the institute conducts meeting periodically and interacts with girl students regarding problems on sexual harassment, eve teasing if any. Women Grievances Committee handles the issues confidentially.

Environment and Sustainability

Environment related courses are offered in the curriculum as regular and elective subjects. Various programmes such as plastic awareness, clean India and tree plantations are organized by NSS unit regularly.

Human Rights & Professional Ethics

As the part of the curriculum, the institution offers Human Rights and Professional Ethics in Engineering as an elective course for the students. Committees like SC/ST committee and Anti-Ragging committee in the institute deals ragging and harassment related issues. Our institution educates and motivates the students and faculty to follow ethical principles in academics, research and society.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

305

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

185

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

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1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_1/1.4.2_Curriculum_Feedba ck.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

330

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

286

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The programmes and strategies adopted by our institution satisfy the needs of the students from diversified backgrounds and from different locales. After admission, the students are evaluated based on their HSC marks and performances in internal assessment examinations. A student securing less than 60% is categorized as a slow learner, otherwise he/she is categorized as an advanced learner.

Methodologies to encourage Advanced Learners

- Advanced learners are encouraged to undergo
 NPTEL/Certification courses to enrich their technical knowledge.
- They are provided with aptitude training, mock interviews, soft skills training for improving their confidence level and acquire job opportunities and career prospects abroad.
- They are motivated to undertake research projects and participate in symposia, seminars, workshops and conferences organized by reputed organizations/institutions.

Methodologies to improve the performance of slow learners

- Slow learners are encouraged and counselled for improving their performance in academics.
- Simplified study materials, coaching classes after class hours and improvement tests are conducted to improve their academic performance in internal assessment examinations.
- Tutorial classes for problematic courses are conducted to improve the problem-solving ability of the slow learners. It

also promotes peer learning among the students.

File Description	Documents
Link for additional Information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria 2/2.2.1 Learning Assessme nt.pdf
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	75

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

AAACET has adopted different learning methodologies such as experiential learning, participative learning and problem solving to create interest in learning process among the students.

Experiential Learning

Industrial visits, field visits and hands-on trainings by industrial experts are arranged for the students to make them conversant with the recent technology trends followed in the industries and to prepare them as industry-ready engineers. Vocational/certification courses and value-added courses are also conducted for the students to enhance their technical skills and employment opportunities. Students are encouraged to undergo internships/in-plant trainings for obtaining industrial experience. With a variety of laboratory courses, the students get a better understanding of the theoretical concepts taught in class.

Participative Learning

Students are encouraged to learn through reciprocal teaching,

participation in group discussions, seminars, role plays and NPTEL courses for a better understanding of concepts/technologies. They are encouraged to participate in symposiums, intra/inter collegiate events, seminars, guest lectures and contests to bringing out the potential of the students.

Problem Solving Methodologies

The mini and major project courses enable the students to identify problems and use research-based knowledge to arrive at optimum solutions. In case of problem-oriented subjects, tutorial classes are conducted where students improve their problem-solving abilities.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria_2/2.3.1_Student_Centric_M ethod.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Adoption of innovation and creativity is an integral part of the teaching-learning process in our college and it helps us in achieving academic excellence. ICT facility makes the teaching learning process effective through animations, power point presentations and video lectures. ICT supported teaching learning processes are being practiced by all the faculty during their course delivery through google classrooms supported with various innovative teaching methodologies.

All the classrooms, laboratory, seminar halls and auditorium are ICT enabled. Entire campus is Wi-Fi enabled to provide seamless internet connectivity inside the campus. ICT facilities available in the Institution includes lecture capturing systems, projectors, computers, white screen and wi-fi hotspot access points. Lecture capturing systems enables the faculty to create a virtual classroom environment.

Digital library provides access to various learning resources such as, DELNET and NSDL. Through these digital platforms students can access e-books, Journals, magazines and databases etc., AAACET is

a SWAYAM regional local chapter for NPTEL courses and recorded videos of NPTEL courses are available for faculty and students in the multimedia section of our digital library. AAACET in association with COURSERA offers online certification courses for faculty and student.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria 2/2.3.2 ICT Learning.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

296

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

- 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.
 - Internal assessment tests are conducted by the institute's exam cell as per the academic calendar. The time tables, seating arrangements for internal tests are informed through circulars and displayed in notice boards well in advance.
 - Internal squad comprising of senior faculty members ensure the smooth conduct of the examinations.
 - Once the examinations are conducted, the answer scripts of students are evaluated by concerned course instructor and

distributed to the students. Answers to all the questions given in the examinations are discussed with students during the distribution of answer scripts. The system is made transparent by providing the scheme of evaluation and answer key to the students so that they verify the marks awarded and understand their mistakes committed by them in the examination. Grievances in the evaluation process made by the students are addressed and modifications of marks are carried out, if necessary. Answer scripts are verified by the HoD to ensure that there is no discrepancy in the evaluation.

- The internal test marks of the students are disseminated in the notice board to ensure transparency.
- The internal assessment and end semester examination marks are communicated to the parents through post and SMS.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria 2/2.5.1 Internal Assessme nt Mechanism.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Every grievance at Institution level is addressed instantly by the concerned authorities. Students express their grievances related to the internal assessment examination process to the HoD or the class committee which is convened at regular intervals. The HoD/Principal takes appropriate actions to solve the grievances of the students as early as possible.
- Internal assessment question paper is checked by the concerned faculty on the day of examination and if any discrepancies are found, they are rectified and communicated to the students immediately. During internal examinations, visits to examination halls are made by the examination cell coordinator and by internal squad members to monitor the students during the examinations.
- The end semester examinations are conducted according to the

rules and regulations of the Anna University. The grievances if any, related to the end semester examinations are reported by the Principal to the controller of examinations of the Anna University. The grievances of the students related to the evaluation in the end semester examination are addressed by applying for revaluation. If the student is not satisfied with the revaluation results published by the Anna University, he/she can apply for review/challenge evaluation by paying the prescribed fees.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AOAR 20 22-2023/criteria 2/2.5.2 Grievance Mechani sm.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes(COs) are narrower statements that describe what students are expected to know and be able to do at the end of each course. COs are framed by the course instructors in consultation with the HoD. COs are quantitatively assessed through various innovative teaching methods and are mapped to the program outcomes (POs) and program specific outcomes (PSOs) with levels of emphasis being strongly correlated (3), moderately correlated (2) and slightly correlated (1). Therefore, attainment of the COs provides direct quantitative evidence to that POs and PSOs are attained.

The POs and PSOs are disseminated to faculty, students and other stakeholders through institute/department newsletters, magazines, institute/department events/meetings, lab manuals and course files etc. It is also displayed in the HOD's room, faculty room, department/classroom notice boards, laboratories, main corridors, auditorium/seminar halls and institute website.

The COs are disseminated to students through discussions in the classroom. COs are displayed in the classroom notice boards and

are included in course file and online classrooms. COs are included in the exam question papers, so that students will be aware of the COs covered in the examinations. It also helps to asses the students and finally in the calculation of CO attainments.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria 2/2.6.1 Dissemination CO PO PSO.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment gives essential information about the learning and the extent of teaching goals met. Attainment of COs and POs indicate the successful delivery of the course content. Attainment of COs are assessed by considering 1) 20% of Internal Assessments Marks and 2) 80% of end semester university examination marks/Grades.

The internal assessment mark for the theory courses is the average of marks scored in internal tests, assignments and assessments pertaining to innovative teaching learning methods. For laboratory courses, average mark of records and one model practical examination is considered. The internal examination marks for project work are evaluated by conducting three project reviews. Grade points are given by the Anna university in the end semester examinations based on the students' performance. Average attainment for all POs and PSOs for all the courses in a program is calculated by mapping COs with POs and PSOs.

Attainment of CO, POs and PSOs are assessed by considering:

- 1.Direct Attainment
- i.Internal Assessments Mark
- ii.End Semester Marks/Grades

2. Indirect Attainment

i.Students Exit Survey

ii.Alumni Survey

Final COs, POs and PSOs attainment is calculated by considering 80% of direct and 20% of indirect attainment levels.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AOAR 20 22-2023/criteria 2/2.6.2 CO PO Attainment. pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

172

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://www.aaaenggcoll.ac.in/wp-content/uploads/2024/04/Annual-Day-report-2022_23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.aaaenggcoll.ac.in/NAAC/AQAR 2022-2023/criteria 2/2.7.1 Online Students Satisfaction Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.72

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://www.aaaenggcoll.ac.in/about- us/#1534779805446-1eb05b86-33b4

- 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the year
- 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution during the year

43

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

107

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

AAACET actively engages in college-neighborhood community development by organizing regular activities through its NSS Unit, UBA, and Rotaract Club, which operate under the coordination of both faculty and students.

The aim of this student club is to educate students to become mentally and spiritually capable members of society who can support the country's efforts to improve social justice.

The NSS Unit and Rotary Club of our institution conduct frequent events such as blood donation camps, drug awareness rallies, self-realization programs, environment awareness programs, tree planting, voter literacy programs, digital literacy programs, food safety awareness programs, etc., paying tribute to India's great leaders like Sardar Vallabhbhai Patel. Students are afforded many opportunities to engage in community service and promote social awareness.

The extension activities are informed through circulars, emails, and website notifications. With excitement, students come forward to participate in the social welfare activities.

The institute's extension activities have noticeable effects, including a decrease in plastic usage, an increase in voter registration, and raised awareness on health and environmental issues.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_3/3.3.1_Extension_Activit ies_2022-2023.pdf
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

5

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

470

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

269

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

33

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

ACADEMIC FACILITIES :

AAA College of Engineering and technology has several academic facilities such as 27 ventilated, spacious classrooms with green color chalk boards and LCD and Internet facility, 45 laboratories, 2 workshop, 6 seminar halls with seating capacity of 120 students, 1 auditorium with 800 students capacity, 4 drawing halls, 1

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library with digital library facility and 1 board room.

TEACHING LEARNING FACILITIES:

In our institution, there are 401 desktop computers, 11 laptops, 55 ICT facilities, 33 projectors and accessories, 3 scanners, 140 CCTV cameras, 9 servers, 27 printers, 2 CD writers, and 1 computer center.

ADDITIONAL INFRASTRUCTURE:

Three generators with total capacity of 530kVA (workshop-380 KVA, Cambridge Block-125 KVA, Ladies Hostel-25 KVA) is available in our campus. The entire campus including hostels. Medical facilities and 15 Buses are available in the campus. NSS has been functioning as a regular feature in our college campus, organizing blood donation camps, free eye camps, General medical camp, social awareness programs. Canteen, Reprography, SBI ATM facility, RO water, Sewage Treatment Plant, Red Hat Academy, BOSCH lab, TEXAS Lab, IIoT Lab, E-Yantra Lab, National Instruments Lab, Security guards, Separate waiting room and hostel for Girls and Boys are available in our campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_4/4.1.1_Physical_Faciliti es.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

AAA College of Engineering and Technology encourages students to participate in various extra-curricular activities and provides both indoor and outdoor facilities to take care of physical wellbeing of students and faculties.

The institute has a total area of 16,800 sq. meters of playground which houses basketball (800 Sq.Mts), ball badminton (576 Sq.Mts), football (10800 Sq.Mts), cricket (14000 Sq.Mts), kho-kho (324 Sq.Mts), Kabaddi (260 Sq.Mts), handball (1388 Sq.Mts), volleyball (896 Sq. Mts). Our students have bagged good winning records at intercollegiate and Zonal levels.

For all-round development of the students, there is fully equipped gym/fitness zone containing all modern equipment. Gym has a range of equipment's like dumb bells, Steering plates, Biceps Steering plates, skipping ropes. The other equipment includes double bar, Back Hyper Extension, Fore Arm Extension, Leverage squat/calf raise machine, Bicep cart, fore Arm extension, Pull up stand, Bench press, Abs machine etc.,

The institution boasts of huge, commodious and fully air-conditioned Auditorium having a seating capacity of 800 people is available for conducting cultural events/activities and cocurricular activities. Students perform variety of cultural events during the Annual day every year.

The Yoga classes are conducted for students regularly through Physical Education classes. Yoga day is organized every year.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_4/4.1.2_Facilities_Sports _pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria 4/4.1.3 ICT Facility.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

86.1

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using ROVAN, Integrated Library Management System (ILMS). It helps to manage the library resources and serve the students and faculty effectively.

Name of ILMS software: ROVAN

Nature of automation (fully or partially) : Fully Automated

Version: 5.1 Java

Year of Automation: 2017

ROVAN ILMS has the following modules:

1. Database Management-Cataloging

This module allows to create/update/edit and maintain the following databases.

- ? Books, Journals, magazines, thesis, Conference Proceedings, etc.
- ? CDs, Video/Audio tapes,
- ? E-Books -Digital Content

? e-JOURNAL

- 2. Search (Online Public Access Catalogue)
 - Simple Search: To search the database using accession number, call number, author, title, year, publisher, Keywords etc.,
 - Advanced Query Builder: To search the database by specific keywords and Boolean operators in the search.
- 3. Circulation Management-Transaction

This module is designed for all types of counter transactions such as:

enewal/Return

- ? Overdue receipt/No-due certificate
- 4. Report Management

This module is designed to generate and print reports such as list of books/journals/publishers, library usage etc.,

5. System Administration

This module allows to:

- Creat/remove user log-in, password and grant rights to access various modules
- Set overdue charges
- Back-up, export and import of data
- Generate charts

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_4/4.2.1_Additional_Inform ation.pdf

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.54

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Introduction:

• The institution is equipped with a range of IT facilities in

accordance with AICTE norms. These include computers, Wi-Fi hotspots, projectors, internet access, and e-Governance software. Additionally, the institution has implemented ILMS-ROVAN (Integrated Library Management System - Resource and Vendor Management) and maintains a dedicated server to support these technological resources. This comprehensive infrastructure aligns with the standards set by the All India Council for Technical Education (AICTE) to enhance the learning and administrative capabilities of the institution.

(a) Computers:

• The institution updates and upgrades the computer facilities as per the requirements and intake of the students periodically. All the computers are interconnected through a wireless network using switches. The institution is equipped with a sum of 401 computers and 11 Laptops.

(b) Internet Facility:

- The entire campus including the AdministrativeBlock, Boy's Hostel, Girl's Hostel and Workshop were connected with the high-speed Wifi facilities which sum up to a total of 55 Wifi hotspots in the institution. The Institutional Data Centre is periodically updated with DHCP, DNS, Firewall Server, Storage Server, Ubuntu Server, Communication Server, Firewall, Cisco 3800 series router, and Network Video Recorder.
- Bandwidth 200 Mbps is available.

(c) Projectors:

32 projectors were available on the campus.

(d) Other facilities:

 The college offers education in cutting-edge technologies such as AWS, Autodesk Fusion 360, Primavera and Revit to cultivate and hone the skills of its students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_4/4.3.1_IT_Facilities.pdf

4.3.2 - Number of Computers

412

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS the Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

80.18

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedure for Maintenance

AAA College of Engineering and Technology has established systems and procedures for maintaining both physical and academic supporting facilities and its utilization. Internal maintenance/complaint register is maintained for various maintenance activities in the institution. The required minor maintenance/service works are carried out by the institute technicians. Major repair work, are outsourced to concerned engineering experts. Major institute maintenance/service works include, maintenance of classroom and staff table and chairs, laboratory work benches, lights, fans, , water pumps, transports, lifts, UPS, Power Generators, RO and STP Plant, campus cleanliness, toilet cleaning process and uninterrupted water supply. Well experienced IT team maintains the computers, software's, printers, photocopier, WIFI and LAN.

Utilization registers maintained for various academic and physical facilities. Institutes sports amenities and its utilization are maintained by physical director and maintenance/utilization of institute physical amenities such as transports, auditorium, seminar halls, RO and STP plants, lifts, sound systems, power generators and other infrastructure facilities are administered by administrative officer. Librarian takes care of purchase, maintenance and utilization of library resources.

Stock, service and utilization registers are maintained in all laboratories and audits are conducted by stock verification committee. First aid kits and fire extinguishers in the laboratories are serviced regularly and well-maintained.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_4/4.4_Maintenance_Support Utilization.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

1119

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.aaaenggcoll.ac.in/NAAC/AOAR 20 22-2023/criteria 5/5.1.3 Skill EnhancementInitiatives.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

635

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

163

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

AAA College of Engineering and Technology focuses on improving students' academic and administrative skills by involving them in various administrative and academic activities. The college allows the students to be members in administration by including student representatives in IQAC, grievances and redressal committee, academic committee and the alumni association. Student representatives are also included in the organization of placement, sports activities, women's empowerment cell, and antiragging committee.

The students participate as members in various cell and clubs in the college such as National Service Scheme, Rotaract club, Youth Red Cross club, Sports/Fine arts club, Eco Club, and Entrepreneurship Development Cell. Further, the students are included as membersof the college newsletter editorial board. The college also encourages students' participation in various center activities such as IIoT, MHRD's Institute Innovation Council, Texas Instruments Innovation Lab and e-Yantra robotics lab. Students actively participate in the academic activities organized by various departments through various professional chapters of the institute.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_5/5.3.2_Student_represent ation.pdf
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- **5.3.3.1** Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

AAACET ALUMNI ASSOCIATION

The alumnus plays a significant role in strengthening our institution, aims at the budding engineers to be a job giver than to be a job seeker. The main objective is to enrol all alumni as members of the association and facilitating active participation of the alumni in the appropriate activities, events, and initiatives of the Institute. The alumni meet is conducted once in a year, where the alumni from different branches of the undergraduate programs share their views and give suggestions for the betterment of their junior students & institution/ department. Such meetings are mutually beneficial both for the Institution and to the alumni. This provides an opportunity for the alumni to meet their friends and act as a bridge for the faculty to share their experience, knowledge, and insights.

The alumni visit the institution to deliver Guest lectures and seminars for the students in their areas of expertise and motivate the young minds. Successful entrepreneurs from the alumnus are invited to talk on their success stories on various occasions of the Institute. They also assist the students for placement in public/private sectors and the regular alumni association meetings pave the way for the successful placements of the students.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/alumni/
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- AAA College of Engineering and Technology was established with a goal of imparting quality technical education to rural students through sound pedagogical methods to produce top-notch professionals.
- The institute is governed by the Governing Council consisting of eminent academic and industry experts. This Council reviews the progress of the institute and approves the recommendations of the Academic Council.
- The management of the institute is aided by Principal, Heads of the Departments, Academic Coordinators, faculty and staff members to enhance the quality of the academics, research activities and infrastructure.
- The Principal, HoDs, Academic Coordinators, Physical Director and coordinators of various committees meet before the commencement of the academic year to prepare the academic calendar.
- Periodical meetings of the Principal with the HoDs, Academic Coordinators, faculty, coordinators of various committees, students and parents are conducted to review the progress

and assess the needs of the programs as planned in the academic calendar. The suggestions are discussed and analyzed for implementation.

 The institution ensures smooth flow of official communication across all levels and effective implementation of new ventures paving the way for successful interaction and feedback from all the stakeholders of the institute.
 Organizational changes are made based on needs as well as in view of excellence.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- AAACET has an efficient decentralized administration functioning under the guidance of the Governing Council and by following the rules and regulations of statutory bodies. The college empowers institutional hierarchy at all levels authorizing stakeholders to participate in the decision making at their respective levels.
- The administration constitutes councils and committees consisting of Management, Principal, HoDs, faculties, Staffs, students, alumni's and various other stakeholders to carry out various academic, co-curricular and extracurricular activities.
- Feedbacks are collected from various stakeholders and necessary actions are taken as continuous improvement process.
- Examinations are de-centralized and conducted by Examination Cell.
- The Placement and Training cell functions with a Placement

director/officer along with department placement coordinators.

Preparation of Academic Calendar

- Institute level academic calendar is prepared by the principal based on the academic schedule provided by the Anna University and discussion with HoD's, various committee Coordinators, Librarian and Physical Director. HoD's upon discussion with faculties prepares the department academic calendar based on academic calendar by including department level activities. Academic calendar includes
 - List of working days and holidays
 - Institutional level events
 - Examinations schedules
 - Symposiums
 - Industrial Visits
 - Placement Trainings
 - FDPs/Workshops/Seminars/Conferences
 - IQAC audit schedules.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_6/6.1.2_Various_Committee s.pdf
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Effective strategic planning requires identification and implementation of strategies that will facilitate AAACET to

achieve academic excellence at national level. In the preparation of the Perspective/Strategic Plans, Internal Quality Assurance Cell (IQAC) of the college has taken initiatives to obtain inputs from all the stakeholders.

Establishment of Centre of Excellence in "National Instrument's Virtual Instrumentation Laboratory" was one among the strategic plan of the institute and it was established on 14.03.2022. Centre of Excellence in "National Instrument's Virtual Instrumentation Laboratory" aims to bridge the gap between the industry and academia, bringing real world engineering concepts to life. Features of Virtual Instrumentation Laboratory are

- It enables students to understand engineering concepts through virtual instrumentation by means of using NI myDAQ and LABVIEW software.
- It enables faculty and students to undertake research activities, showcase their innovation in terms of projects and products and to provide solutions for industrial problems.

Establishment of Centre of Excellence in "Amrita Virtual Labs" was one among the strategic plan of the institute and it was established on 2.08.2023. Amrita Vishwa Vidyapeetham, a prestigious institution renowned for its commitment to education and research, celebrated a momentous occasion with the inauguration of its Virtual Labs program at AAA College of Engineering & Technology.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_6/6.2.1_Strategic_Plan.pd f
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- AAA College of Engineering and Technology is functioning with a governing council and an active administrative setup. Governing Council is convened once a year to review the progress of the institute and approve the recommendations of the Academic Council.
- The management of the institute is assisted by Principal, Heads of the Departments, Academic Coordinators, faculty and staff to enhance the quality of the academics, research activities and infrastructure.
- HoDs share the responsibility with senior faculty members to coordinate various academic activities and student enrichment courses.
- The Placement and Training cell functions with a Placement officer and coordinated by department placement coordinators.
- Co-Curricular and extra-curricular activities are delegated to the faculty members and student representatives.
- The office maintains the administrative and academic records of the students, faculty, staff and institution. The office manager and staff assist students to receive scholarships, bank loans, bus passes, internships and field projects, etc.,
- Campus maintenance, physical, academic and support facilities are delegated to the administrative officer.
- The administration constitutes different council/committees/cells/clubs with the representation of faculty members and students to carry out various activities.
- The establishment of our organizational structure ensures smooth flow of official communication across all levels and effective implementation of new ventures. Also it paves the way for successful interaction and feedback from all the stakeholders of the institute.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/wp-content/uploads/2023/01/HR-Manual-V2-2022-23.pdf
Link to Organogram of the Institution webpage	https://www.aaaenggcoll.ac.in/wp- content/uploads/2022/03/Organogram.pdf
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College's effective Welfare Measures for the Teaching Staff

- Medical/Maternity/Marriage leave.
- Causal/Compensatory/Winter/Summer(Vacation) leave to all eligible faculty.
- Group Insurance cover.
- Sponsorship for Seminars, Workshops, FDPs and Paper Presentation.
- Interest free loan for Ph.D Semester fee and Marriage/Emergency.

- On-duty for faculties pursuing Ph.D.
- Cash award for International/National/State awards and faculty book publication in reputed publication.
- 5% cash award for getting research project Grants/Funds/Patent from government/private agencies
- 3% cash award of total grand sanctioned by the funding agencies for organizing Seminars/Workshop/FDPs and Conferences
- Rs.10,000 incentive for Engineering Ph.D., Completed.
- Rs.5,000 incentive for Science & Humanities Ph.D., Completed.
- Cadre promotion based on Ph.D.,
- Incentive for both Faculty Publication in reputed journals and getting 100% pass percentage.
- On-duty leave for the faculty to attend Ph.D Viva-Voce and act as Resource person.
- Rs.5000/- fee waiver for faculties children in the schools run by the management.
- Free hostel accommodation and Subsidized mess fee for all faculty in the hostel.
- Free Medical emergency transportation.
- 3 days paid leave is extended on faculty/staff marriage.

The College's effective Welfare Measures for the Non-Teaching Staff

- Employees Provident Fund (EPF) and Employees State Insurance (ESI).
- Free Medical emergency transportation.
- Medical/Maternity/Marriage leave.

- Causal/Compensatory/Winter/Summer(Vacation) leave
- Group Insurance cover.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 20 22-2023/criteria 6/6.3.1 Welfare Measures. pdf
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

47

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

53

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The institution has the practice of evaluating the performance of both the faculty members and non-teaching staff by Performance Appraisal System. The performance of the faculty is evaluated based on teaching, research, participation in institution/department building activities, organizing cocurricular and extracurricular activities and student feedback. Similarly, the performance of the non-teaching staff is evaluated based on professional competence, performance and personal characteristics. The appraisal system motivates the staff members to excel and put forth the best of their efforts.

Faculty Performance Appraisal System for Teaching Staff

- The self-appraisal forms submitted by the faculty are reviewed by the respective HoD and forwarded to the Principal with their comments/recommendations.
- If the performance of the faculty is satisfactory, Principal recommends increment for the concerned faculty else, they are counselled by the HoD/Principal to show better performance in the subsequent semester.

Performance appraisal system for non-teaching staff (NTPAS)

- The self-appraisal forms submitted by the non-teaching Supporting staff are reviewed by the respective HoD/Office Manager and forwarded to the Principal with their comments/recommendations.
- If the performance is satisfactory, they become eligible for increments else they are counselled by the Principal & office manager to improve their efficiency in discharging their duties.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/wp-content/uploads/2023/01/HR-Manual-V2-2022-23.pdf
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has a system for Internal and external audit. The Governing Council of the Institution consisting of management representatives, industry and academic members preview financial year budget proposals submitted by the Principal. The proposals are made on different heads such as laboratory equipment, library expenses, salary, building infrastructure and other maintenance expenses, etc.,

An effective mechanism is followed by the institution for auditing all the accounts. The institution has both internal and external audit mechanisms. During the course of Internal Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances, compliances of T.D.S. and Statutory Formalities and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations.

The institution has appointed a Finance Officer who verifies and checks bills and vouchers, passes the bills, manages the fund after the discussion with the Principal/Management. A qualified Chartered Accountant, recognized by ICAI is appointed as external auditor by the management, who executes the statutory financial audit at the end of every financial year. An internal auditing committee verifies the income and expenditure details of the Institution as per the balance sheet then all the statements are forwarded to external auditor for further verification and for generating the income expenditure statement for the purpose of income tax.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/Audit S tatement/Audit Statement 2022-23.pdf
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,35,25,875/-

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources mobilization policy and procedures, seeks to guide towards sustainable financing of its various programs. It reviews college funding patterns, provides guidelines and proposes strategies for mobilizing resources to support the college strategic plan and the ultimate fulfillment of its vision and mission.

Different sources of funds :

Tuition Fees:

One of the source of fund is Tuition fees from students. Fee of students is decided and approved by the Fee Regulating Authority (FRA) as per the norms.

Funding projects from Government & non-government:

Faculty members are eligible to submit proposals for conducting workshops, seminars, FDPs, conferences and research projects to AICTE, TNSCST, CSIR, UGC and DST for obtaining funds to enhance the quality of teaching, learning and research. The funds are used for purchase of advanced equipment and conduct research in the specific areas proposed.

Funds/Grants received from non-government bodies and individuals:

Funds/Grants received from non-government bodies and individuals includes revenue generated from Testing and consultation, Charges for conducting online/offline examination from outsiders, Sponsorship received from various activities/programs.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_6/6.4.3_Budget_Proposed_S anctioned_Utilized.pdf
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Strategy 1:

Implementation of External Course File Audit:

The IQAC of AAACET has implemented the external course file audit for all the departments to maintain the quality of teaching learning pedagogy. The external members from various reputed institution were invited to conduct external academic audit for course file. The auditors audit the following documents in both theory and practical course files and gave the suggestion to maintain the quality of course file.

- 1. Individual staff timetable
- 2. Course plan
- 3. Course material
- 4. List of slow learners/Fast learners
- 5. Attendance Assessment Record
- 6. Assignment question, mark entry details and sample copies
- 7. Internal test question paper, answer key, answer scripts
- 8. Internal mark calculation details for period 1 and 2 as per R2021
- 9. Consolidated Report on Internal Results & Corrective Action Taken

- 10. AU End Semester Question Review report by faculty
- 11. Content beyond syllabus

Strategy 2:

Implementation of in semester feedback system:

Collecting course feedback formally in the middle of the semester is a good way of measuring students' learning and to make any necessary adjustments in teaching while there is still time for it to be beneficial to our students. So IQAC of AAACET implemented the in semester feedback system from the academic year 2022-23 Even Semester.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 21-2022/criteria_6/6.5.1_IQAC_Strategies.p df
Upload any additional information	<u>View File</u>

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- 1. Couse File and Google Classroom Audit:

Couse File Audit:

Every teacher prepares course file before the commencement of every semester.

IQAC restructure the course file in the academic year 2020-2021, the contents of course file are re-structured to improve the quality of teaching learning process.

IQAC organizes regular course file audits to ensure effective implementation of teaching learning process and maintenance of course files.

Google Classroom Audit:

Due to the effective measures taken by the IQAC online teaching

Learning Platform GCR has been successfully implemented across all the departments for all the courses. In order to ensure the quality of the Google classroom, an audit for google classrooms has been initiated with effective from 07/05/2022.

2. Academic Audit

Academic Audit is carried out at the end of every academic year to ensure the quality in teaching-learning process.

IQAC facilitates the audit format to the auditing team. In the academic year 2020-2021, IQAC enhanced the parameters to be audited in all departments to improve the quality in teaching learning process. Academic audit is conducted by senior faculty members of other department or from academic experts from other institutions. Once the IQAC completes academic audit, the report is discussed with respective HoD and one-week time frame is given to the respective department to ratify the observation. Upon the ratification, the report is submitted to the IQAC and gives suitable recommendations for improvement.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_6/6.5.2_IQAC_Reviews.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aaaenggcoll.ac.in/wp-content/uploads/2024/04/Annual-Day-report-2022_23.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The policy guidelines of AAACET in admission, recruitment and administration ensure that the students, faculty and staff members are treated professionally well without any gender discrimination. Equal participation of boys and girls in teaching learning process and co-curricular and extra-curricular events is ensured. Gender balance in faculty members is maintained through priorities to women in leadership positions as HoD, Placement coordinators, Cell Coordinators etc., Women's Day is celebrated every year and inspiring women personalities are invited. Grievance Redressal Committee and Women's Empowerment cell provide a convenient platform for students to represent their issues.

Enough number of security personnel ensures the safety and security of the campus and the students. Girl students who are staying in the Hostel are given special attention in safety regards. Vehicles and people entering the campus are checked at all exit and entry points. Visitor register is maintained in the main gate and hostels.

Every faculty is allotted 15-20 students for effective student personal counseling and mentoring. Our counseling system provides support to the girl students and envisages them to realize and resolve their problems.

Separate common rooms are provided for boys and girls. Wellfurnished separate hostels for boys and girls are available in the

campus.

File Description	Documents
Annual gender sensitization action plan	https://www.aaaenggcoll.ac.in/NAAC/AOAR 20 22-2023/criteria 7/criterion%207.1.1 Annua l Sensitization Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.aaaenggcoll.ac.in/NAAC/AOAR 20 22-2023/criteria 7/7.1.1 Gender Equity Fac ilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

AAACET has a strong waste management system. The paper wastes, plastic wastes, food wastes, wastes from canteen, hostel kitchen etc., are segregated into biodegradable and non-biodegradable wastes.

Solid wastes are processed through vermicomposting process and used as manure for the plants/trees in the campus. The recyclable waste papers are collected and periodically sent for recycling. One sided papers are re-used by the faculty/staff for documentation. Non-biodegradable waste such as metals and other scraps are comparatively less in our campus.

The RO plant installed in the campus caters the drinking water needs. Sewage watertreatment plant in the campus has a capacity to

process 20,000 liters/day. The treatment process is designed on the principle of activated sludge process with ultra filtration. Treated waste water is used for gardening and other activities and the collected sludge is used as manure for plants/trees.

Bio-medical wastes such as sanitary napkins are disposed through eco-friendly napkin incinerators. Usage of hazardous chemicals and radio-active materials are restricted inside the institute. The UPS batteries are often replaced with the new ones and the old batteries are recycled.Out-dated computer systems in working conditions are sent to nearby schools' usage to minimize the e-wastes generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.aaaenggcoll.ac.in/NAAC/AQAR_20 22-2023/criteria_7/7.1.3 Degradable_Nondeg radable_Waste.pdf
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles

- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. Our objectives are to promote better education, to provide economic support for the needy and to set communal harmony. Minority/SC/ST scholarships are provided for economically poor and eligible students to promote their education. AAACET promotes universal values, communal harmony., and tolerance towards cultural, regional, linguistic diversities through apt forums. NSS/YRC/UBA and Rotaract club organize various events in the neighborhood such as medical/blood donation camp, eye check-up camp, vaccination camps and various awareness programs too. Motivational programs are also being conducted for the benefit of surrounding school/polytechnic/college students. These activities create an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment and also help in developing tolerance harmony towards culture, region and linguistics and communal social economics and other diversities. The subjects on human rights and professional ethics are included in the curriculum. National/international days, anniversaries of great leaders are commemorated in the institute. To inculcate unity and diversity, various religious festivals such as Deepavali, Pongal, Christmas and Ramzan are celebrated. Students and faculty expose their communal, religious and linguistic diversity in various technical and cultural events conducted by the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

AAACET celebrates Republic Day every year on 26thJanuary with great gratification to honor the date on which the Indian constitution came into effect. This day highlights the importance of the constitution. Numerous personalities deliver their speeches on the significance of preserving constitutional rights and values. Independence Day is celebrated on the 15thof August every year to mark the importance of freedom, on this day, Flag hoisting ceremony is organized followed by the recitation of National Anthem.

AAACET organizes several programs such as election awareness, eye/medical camps, vaccination camps, plastic awareness, environment & pollution awareness etc., through its NSS, YRC, Rotaract club and UBA that are aimed at the promotion of various constitutional rights, duties, and responsibilities of citizens for the students and the employees of the institute. A voter's pledge programme is organized on 25th January of every year for students and all employees to create awareness about the fundamental rights and responsibilities.

Courses on human values and professional ethics are included in the curriculum to inculcate human values and responsibilities to students. Women's empowerment cell in the institute organizes various gender equity programmes for girl students and women employees to know their constitutional rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code A. All of the above of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for teachers, administrators students. 4. Annual awareness and other staff programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the stakeholders aware of the national pride and rich cultural heritage of India, the National/International commemorative days and festivals are regularly celebrated and observed in the institute.

The institution celebrates Days of National and international importance through its NSS unit and various clubs every year. The contributions of Dr. S. Radhakrishnan are recollected on Teachers Day on 5th September. As a tribute to the great Indian Engineer, Bharat Ratna Dr. Mokshagundam Visvesvaraya, Engineer's day is celebrated on 15th September to recognize the achievements of Engineers. Innovation Day is celebrated on 15th October to mark birth anniversary of Dr.A.P.J.Abudul Kalam. Gandhi Jeyanthi is celebrated on 2nd October to mark the birth anniversary of Gandhiji.

Independence Day and Republic Day are celebrated every year with

great enthusiasm and patriotism where faculty members and students pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom of India. Various religious festivals such as Vinayaka Chathurthi, Saraswathi pooja, Diwali, Christmas, Ramzan, Pongal etc., are celebrated in the campus every year.

International Women's Day and International Day of Yoga is celebrated in our campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title

- 1. Professional Skill Development
- 2. Mentor System for the students

2. Objectives

- 1. Enrich student's technical and communication skills and leadership qualities.
- 2. Motivate and counsel the students to excel in academics.

Context

- 1. Designed for the students to excel in developing cost-effective solutions for real-life problems and societal needs.
- 2. Mentors interact with students and parents to improve the student's learning ability.

4. Practice

- 1. Professional skills are developed through various certification and value-added courses, organizing guest lectures, seminars, workshops, industrial visits and symposium.
- 2. Mentors periodically conduct meetings with students and Counsel/advise them regarding their academic performance, choice of electives, project works, internships, in-plant training and their career development/professional enhancement.
- 5. Evidence of Success
- 1. Success of professional skill development programmes is reflected in final year projects and jobs received in software/Core companies.
- 2. Fast learners are placed in reputed companies with higher salary package. Slow learners attend the classes regularly and cleared their arrear subjects.
- 6. Problems encountered and resources required to implement the practice.

No problems are encountered.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Professional Laboratories:

AAACET has signed MOU's with various reputed industries/organizations and established industry based professional laboratories/centers to enhance the industry institute interactions activities in the campus and in placements etc.,

E-Yantra Robotics laboratory in association with IIT Mumbai was established to train the students on robotics and to create the next generation of embedded and robotic systems engineers.

AAACET established the Center for Excellence - CAR with an aim to develop effective and efficient training programs and seminars in association with Robert Bosch GmbH in the field of automobile engineering.

Industrial Internet of Things (IIOT) laboratory in AAACET was established to enable students understand and design industrial devices and systems using IOT.

Texas Instruments Innovation laboratory has been established to provide training on advanced embedded systems and advanced signal processing technology for faculty/students.

National Instrument's Virtual Instrumentation laboratory has been established to provide training for faculty/students in virtual instrumentation concepts, Control systems and data acquisition systems.

Redhat Academy has been established in our campus to provide training and certification program in Linux platform to make students acquire knowledge in that platform.

AWS Cloud Computing facility has been established in the campus to enhance student's skills and knowledge in the cloud computing platform.

AAACET established a professional laboratory on Oracle Primavera, a project management system in the year 2018 in association with Infinity PMC P.Ltd.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

AAACET is approved by AICTE and affiliated to Anna University. We impart quality technical education to the rural students following the curriculum and syllabus prescribed by Anna University.

Every academic year, institute academic calendar is prepared based on the Anna University schedule. The institution convenes academic council meeting in the month of June/November to discuss the gaps in curriculum and the academic activities that are planned to be conducted. Initiatives like value added courses and Add-on courses are planned in every semester to bridge the curriculum gaps. All the departments prepare their action plans based on the direction of the academic council and the department academic calendar based on the institute's academic calendar is finalized.

Subject allocation is done by the HoD based on the skill matrix and parameters like experience, performance and preference of the faculty. The faculty prepares Lesson plan, Course Objectives/Outcomes, CO-PO mapping, study materials etc., The faculty members are permitted to use various innovative teaching methodologies to make teaching learning process effective.

The institution provides all necessary infrastructural facilities such as ICT tools, Lecture capturing systems, Language lab, Educational Software, text books, reference books, e-books, magazines and journals/e-journals etc.,

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_1/1.1.1_Curriculum_Plan ning_Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The academic calendar is prepared in line with the university schedule and displayed on the college website after the approval of the academic council. The opening and closing dates of the classes of each semester, list of holidays, co-curricular activities and internal assessment examination schedules for theory courses and model practical examination for laboratory courses are specified in the academic calendar.
- The time table for theory and laboratory courses is prepared by the time table coordinators of various departments based on the subjects allocated to the faculty. Lesson plan for the allocated subjects is prepared by the faculty members based on the department academic calendar. The faculty plans the lecture topics according to the dates mentioned in the Lesson plan. The HODs monitor the day today conduct of the theory and laboratory courses and the syllabus coverage based on the lesson plan and time table.
- The institution strictly adheres to the academic calendar for conduct of continuous internal assessment examinations. Students are well informed about the time table for the conduct of internal assessment examinations. They are also informed about the schedule for entry of marks in the web portal of the Anna University.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_1/1.1.2_Adherence.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

C. Any 2 of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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513

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

513

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution provides a conducive environment to all our students. The cross-cutting issues relevant to Gender, Environment and sustainability, Human Rights and Professional Ethics etc., are addressed in the curriculum through regular and elective courses with the support of various cells and clubs.

Gender Equality

Women Empowerment Cell of our institution organizes events for creating awareness amongst the female students and women faculty members about their rights and human values of women. Women Grievances Committee in the institute conducts meeting periodically and interacts with girl students regarding problems on sexual harassment, eve teasing if any. Women Grievances Committee handles the issues confidentially.

Environment and Sustainability

Environment related courses are offered in the curriculum as regular and elective subjects. Various programmes such as plastic awareness, clean India and tree plantations are organized by NSS unit regularly.

Human Rights & Professional Ethics

As the part of the curriculum, the institution offers Human Rights and Professional Ethics in Engineering as an elective course for the students. Committees like SC/ST committee and Anti-Ragging committee in the institute deals ragging and harassment related issues. Our institution educates and motivates the students and faculty to follow ethical principles in academics, research and society.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

305

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_1/1.4.2_Curriculum_Feed back.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

330

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

286

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The programmes and strategies adopted by our institution satisfy the needs of the students from diversified backgrounds and from different locales. After admission, the students are evaluated based on their HSC marks and performances in internal assessment examinations. A student securing less than 60% is categorized as a slow learner, otherwise he/she is categorized as an advanced learner.

Methodologies to encourage Advanced Learners

- Advanced learners are encouraged to undergo NPTEL/Certification courses to enrich their technical knowledge.
- They are provided with aptitude training, mock interviews, soft skills training for improving their confidence level and acquire job opportunities and career prospects abroad.
- They are motivated to undertake research projects and participate in symposia, seminars, workshops and

conferences organized by reputed organizations/institutions.

Methodologies to improve the performance of slow learners

- Slow learners are encouraged and counselled for improving their performance in academics.
- Simplified study materials, coaching classes after class hours and improvement tests are conducted to improve their academic performance in internal assessment examinations.
- Tutorial classes for problematic courses are conducted to improve the problem-solving ability of the slow learners. It also promotes peer learning among the students.

File Description	Documents
Link for additional Information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_2/2.2.1_Learning_Assess ment.pdf
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	75

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

AAACET has adopted different learning methodologies such as experiential learning, participative learning and problem solving to create interest in learning process among the students.

Experiential Learning

Industrial visits, field visits and hands-on trainings by

industrial experts are arranged for the students to make them conversant with the recent technology trends followed in the industries and to prepare them as industry-ready engineers. Vocational/certification courses and value-added courses are also conducted for the students to enhance their technical skills and employment opportunities. Students are encouraged to undergo internships/in-plant trainings for obtaining industrial experience. With a variety of laboratory courses, the students get a better understanding of the theoretical concepts taught in class.

Participative Learning

Students are encouraged to learn through reciprocal teaching, participation in group discussions, seminars, role plays and NPTEL courses for a better understanding of concepts/technologies. They are encouraged to participate in symposiums, intra/inter collegiate events, seminars, guest lectures and contests to bringing out the potential of the students.

Problem Solving Methodologies

The mini and major project courses enable the students to identify problems and use research-based knowledge to arrive at optimum solutions. In case of problem-oriented subjects, tutorial classes are conducted where students improve their problem-solving abilities.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_2/2.3.1_Student_CentricMethod.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Adoption of innovation and creativity is an integral part of the teaching-learning process in our college and it helps us in achieving academic excellence. ICT facility makes the teaching learning process effective through animations, power point presentations and video lectures. ICT supported teaching learning processes are being practiced by all the faculty during their course delivery through google classrooms supported with various innovative teaching methodologies.

All the classrooms, laboratory, seminar halls and auditorium are ICT enabled. Entire campus is Wi-Fi enabled to provide seamless internet connectivity inside the campus. ICT facilities available in the Institution includes lecture capturing systems, projectors, computers, white screen and wi-fi hotspot access points. Lecture capturing systems enables the faculty to create a virtual classroom environment.

Digital library provides access to various learning resources such as, DELNET and NSDL. Through these digital platforms students can access e-books, Journals, magazines and databases etc., AAACET is a SWAYAM regional local chapter for NPTEL courses and recorded videos of NPTEL courses are available for faculty and students in the multimedia section of our digital library. AAACET in association with COURSERA offers online certification courses for faculty and student.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_2/2.3.2_ICT_Learning.pd f

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

296

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

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2.5 - Evaluation Process and Reforms

- 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.
 - Internal assessment tests are conducted by the institute's exam cell as per the academic calendar. The time tables, seating arrangements for internal tests are informed through circulars and displayed in notice boards well in advance.
 - Internal squad comprising of senior faculty members ensure the smooth conduct of the examinations.
 - Once the examinations are conducted, the answer scripts of students are evaluated by concerned course instructor and distributed to the students. Answers to all the questions given in the examinations are discussed with students during the distribution of answer scripts. The system is made transparent by providing the scheme of evaluation and answer key to the students so that they verify the marks awarded and understand their mistakes committed by them in the examination. Grievances in the evaluation process made by the students are addressed and modifications of marks are carried out, if necessary. Answer scripts are verified by the HoD to ensure that there is no discrepancy in the evaluation.
 - The internal test marks of the students are disseminated in the notice board to ensure transparency.
 - The internal assessment and end semester examination marks are communicated to the parents through post and SMS.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 2/2.5.1 Internal Assess ment Mechanism.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

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- Every grievance at Institution level is addressed instantly by the concerned authorities. Students express their grievances related to the internal assessment examination process to the HoD or the class committee which is convened at regular intervals. The HoD/Principal takes appropriate actions to solve the grievances of the students as early as possible.
- Internal assessment question paper is checked by the concerned faculty on the day of examination and if any discrepancies are found, they are rectified and communicated to the students immediately. During internal examinations, visits to examination halls are made by the examination cell coordinator and by internal squad members to monitor the students during the examinations.
- The end semester examinations are conducted according to the rules and regulations of the Anna University. The grievances if any, related to the end semester examinations are reported by the Principal to the controller of examinations of the Anna University. The grievances of the students related to the evaluation in the end semester examination are addressed by applying for revaluation. If the student is not satisfied with the revaluation results published by the Anna University, he/she can apply for review/challenge evaluation by paying the prescribed fees.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria 2/2.5.2 Grievance Mecha nism.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes(COs) are narrower statements that describe what

students are expected to know and be able to do at the end of each course. COs are framed by the course instructors in consultation with the HoD. COs are quantitatively assessed through various innovative teaching methods and are mapped to the program outcomes (POs) and program specific outcomes (PSOs) with levels of emphasis being strongly correlated (3), moderately correlated (2) and slightly correlated (1). Therefore, attainment of the COs provides direct quantitative evidence to that POs and PSOs are attained.

The POs and PSOs are disseminated to faculty, students and other stakeholders through institute/department newsletters, magazines, institute/department events/meetings, lab manuals and course files etc. It is also displayed in the HOD's room, faculty room, department/classroom notice boards, laboratories, main corridors, auditorium/seminar halls and institute website.

The COs are disseminated to students through discussions in the classroom. COs are displayed in the classroom notice boards and are included in course file and online classrooms. COs are included in the exam question papers, so that students will be aware of the COs covered in the examinations. It also helps to asses the students and finally in the calculation of CO attainments.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_2/2.6.1_Dissemination_C 0_PO_PSO.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment gives essential information about the learning and the extent of teaching goals met. Attainment of COs and POs indicate the successful delivery of the course content. Attainment of COs are assessed by considering 1) 20% of Internal Assessments Marks and 2) 80% of end semester

university examination marks/Grades.

The internal assessment mark for the theory courses is the average of marks scored in internal tests, assignments and assessments pertaining to innovative teaching learning methods. For laboratory courses, average mark of records and one model practical examination is considered. The internal examination marks for project work are evaluated by conducting three project reviews. Grade points are given by the Anna university in the end semester examinations based on the students' performance. Average attainment for all POs and PSOs for all the courses in a program is calculated by mapping COs with POs and PSOs.

Attainment of CO, POs and PSOs are assessed by considering:

- 1.Direct Attainment
- i.Internal Assessments Mark
- ii. End Semester Marks/Grades
- 2. Indirect Attainment
- i.Students Exit Survey
- ii.Alumni Survey

Final COs, POs and PSOs attainment is calculated by considering 80% of direct and 20% of indirect attainment levels.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_2/2.6.2_CO_PO_Attainmen t.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://www.aaaenggcoll.ac.in/wp-content/ uploads/2024/04/Annual-Day- report-2022 23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.aaaenggcoll.ac.in/NAAC/AQAR 2022-2023/criteria 2/2. 7.1 Online Students Satisfaction Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.72

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://www.aaaenggcoll.ac.in/about- us/#1534779805446-1eb05b86-33b4

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

43

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

- 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the year
- $\bf 3.2.1.1$ Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

107

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

AAACET actively engages in college-neighborhood community development by organizing regular activities through its NSS Unit, UBA, and Rotaract Club, which operate under the coordination of both faculty and students.

The aim of this student club is to educate students to become mentally and spiritually capable members of society who can support the country's efforts to improve social justice.

The NSS Unit and Rotary Club of our institution conduct frequent events such as blood donation camps, drug awareness rallies, self-realization programs, environment awareness programs, tree planting, voter literacy programs, digital literacy programs, food safety awareness programs, etc., paying tribute to India's great leaders like Sardar Vallabhbhai Patel. Students are afforded many opportunities to engage in community service and promote social awareness.

The extension activities are informed through circulars,

emails, and website notifications. With excitement, students come forward to participate in the social welfare activities.

The institute's extension activities have noticeable effects, including a decrease in plastic usage, an increase in voter registration, and raised awareness on health and environmental issues.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_3/3.3.1_Extension_Activ ities_2022-2023.pdf
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

5

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

470

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

269

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

33

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

ACADEMIC FACILITIES :

AAA College of Engineering and technology has several academic facilities such as 27 ventilated, spacious classrooms with green color chalk boards and LCD and Internet facility, 45 laboratories, 2 workshop, 6 seminar halls with seating capacity of 120 students, 1 auditorium with 800 students capacity, 4 drawing halls, 1 library with digital library facility and 1 board room.

TEACHING LEARNING FACILITIES:

In our institution, there are 401 desktop computers, 11 laptops, 55 ICT facilities, 33 projectors and accessories, 3 scanners, 140 CCTV cameras, 9 servers, 27 printers, 2 CD writers, and 1 computer center.

ADDITIONAL INFRASTRUCTURE:

Three generators with total capacity of 530kVA (workshop-380 KVA, Cambridge Block-125 KVA, Ladies Hostel-25 KVA) is available in our campus. The entire campus including hostels. Medical facilities and 15 Buses are available in the campus. NSS has been functioning as a regular feature in our college

campus, organizing blood donation camps, free eye camps, General medical camp, social awareness programs. Canteen, Reprography, SBI ATM facility, RO water, Sewage Treatment Plant, Red Hat Academy, BOSCH lab, TEXAS Lab, IIoT Lab, E-Yantra Lab, National Instruments Lab, Security guards, Separate waiting room and hostel for Girls and Boys are available in our campus.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 4/4.1.1 Physical Facili ties.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

AAA College of Engineering and Technology encourages students to participate in various extra-curricular activities and provides both indoor and outdoor facilities to take care of physical well-being of students and faculties.

The institute has a total area of 16,800 sq. meters of playground which houses basketball (800 Sq.Mts), ball badminton (576 Sq.Mts), football (10800 Sq.Mts), cricket (14000 Sq.Mts), kho-kho (324 Sq.Mts), Kabaddi (260 Sq.Mts), handball (1388 Sq.Mts), volleyball (896 Sq. Mts). Our students have bagged good winning records at intercollegiate and Zonal levels.

For all-round development of the students, there is fully equipped gym/fitness zone containing all modern equipment. Gym has a range of equipment's like dumb bells, Steering plates, Biceps Steering plates, skipping ropes. The other equipment includes double bar, Back Hyper Extension, Fore Arm Extension, Leverage squat/calf raise machine, Bicep cart, fore Arm extension, Pull up stand, Bench press, Abs machine etc.,

The institution boasts of huge, commodious and fully air-conditioned Auditorium having a seating capacity of 800 people is available for conducting cultural events/activities and cocurricular activities. Students perform variety of cultural events during the Annual day every year.

The Yoga classes are conducted for students regularly through Physical Education classes. Yoga day is organized every year.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 4/4.1.2 Facilities Spor ts.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

34

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 4/4.1.3 ICT Facility.pd f
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

${\bf 4.1.4.1 \cdot Expenditure\ for\ infrastructure\ augmentation,\ excluding\ salary\ during\ the\ year} \ (INR\ in\ lakhs)$

86.1

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using ROVAN, Integrated Library Management System (ILMS). It helps to manage the library resources and serve the students and faculty effectively.

Name of ILMS software: ROVAN

Nature of automation (fully or partially) : Fully Automated

Version: 5.1 Java

Year of Automation: 2017

ROVAN ILMS has the following modules:

1. Database Management-Cataloging

This module allows to create/update/edit and maintain the following databases.

- ? Books, Journals, magazines, thesis, Conference Proceedings, etc.
- ? CDs, Video/Audio tapes,
- ? E-Books -Digital Content
- ? e-JOURNAL
- 2. Search (Online Public Access Catalogue)
 - Simple Search: To search the database using accession

- number, call number, author, title, year, publisher, Keywords etc.,
- Advanced Query Builder: To search the database by specific keywords and Boolean operators in the search.
- 3. Circulation Management-Transaction

This module is designed for all types of counter transactions such as:

enewal/Return

- ? Overdue receipt/No-due certificate
- 4. Report Management

This module is designed to generate and print reports such as list of books/journals/publishers, library usage etc.,

5. System Administration

This module allows to:

- Creat/remove user log-in, password and grant rights to access various modules
- Set overdue charges
- Back-up, export and import of data
- Generate charts

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_4/4.2.1_Additional_Info rmation.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.54

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Introduction:

 The institution is equipped with a range of IT facilities in accordance with AICTE norms. These include computers,
 Wi-Fi hotspots, projectors, internet access, and eGovernance software. Additionally, the institution has implemented ILMS-ROVAN (Integrated Library Management System - Resource and Vendor Management) and maintains a dedicated server to support these technological resources. This comprehensive infrastructure aligns with the standards set by the All India Council for Technical Education (AICTE) to enhance the learning and administrative capabilities of the institution.

(a) Computers:

• The institution updates and upgrades the computer facilities as per the requirements and intake of the students periodically. All the computers are interconnected through a wireless network using switches. The institution is equipped with a sum of 401 computers and 11 Laptops.

(b) Internet Facility:

- The entire campus including the AdministrativeBlock, Boy's Hostel, Girl's Hostel and Workshop were connected with the high-speed Wifi facilities which sum up to a total of 55 Wifi hotspots in the institution. The Institutional Data Centre is periodically updated with DHCP, DNS, Firewall Server, Storage Server, Ubuntu Server, Communication Server, Firewall, Cisco 3800 series router, and Network Video Recorder.
- Bandwidth 200 Mbps is available.

(c) Projectors:

32 projectors were available on the campus.

(d) Other facilities:

 The college offers education in cutting-edge technologies such as AWS, Autodesk Fusion 360, Primavera and Revit to cultivate and hone the skills of its students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_4/4.3.1_IT_Facilities.p df

4.3.2 - Number of Computers

412

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

80.18

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedure for Maintenance

AAA College of Engineering and Technology has established systems and procedures for maintaining both physical and academic supporting facilities and its utilization. Internal maintenance/complaint register is maintained for various maintenance activities in the institution. The required minor maintenance/service works are carried out by the institute technicians. Major repair work, are outsourced to concerned engineering experts. Major institute maintenance/service works include, maintenance of classroom and staff table and chairs, laboratory work benches, lights, fans, , water pumps, transports, lifts, UPS, Power Generators, RO and STP Plant, campus cleanliness, toilet cleaning process and uninterrupted water supply. Well experienced IT team maintains the computers, software's, printers, photocopier, WIFI and LAN.

Utilization registers maintained for various academic and physical facilities. Institutes sports amenities and its utilization are maintained by physical director and maintenance/utilization of institute physical amenities such as transports, auditorium, seminar halls, RO and STP plants, lifts, sound systems, power generators and other infrastructure facilities are administered by administrative officer. Librarian takes care of purchase, maintenance and utilization of library resources.

Stock, service and utilization registers are maintained in all laboratories and audits are conducted by stock verification committee. First aid kits and fire extinguishers in the laboratories are serviced regularly and well-maintained.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_4/4.4_Maintenance_Suppo rt_Utilization.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7	2	1
	_	4

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.aaaenggcoll.ac.in/NAAC/AOAR 2 022-2023/criteria 5/5.1.3 Skill Enhanceme nt Initiatives.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

635

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

163

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

- 5.3 Student Participation and Activities
- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

AAA College of Engineering and Technology focuses on improving students' academic and administrative skills by involving them in various administrative and academic activities. The college allows the students to be members in administration by including student representatives in IQAC, grievances and redressal committee, academic committee and the alumni association. Student representatives are also included in the organization of placement, sports activities, women's empowerment cell, and anti-ragging committee.

The students participate as members in various cell and clubs in the college such as National Service Scheme, Rotaract club, Youth Red Cross club, Sports/Fine arts club, Eco Club, and Entrepreneurship Development Cell. Further, the students are included as membersof the college newsletter editorial board. The college also encourages students' participation in various center activities such as IIoT, MHRD's Institute Innovation Council, Texas Instruments Innovation Lab and e-Yantra robotics lab. Students actively participate in the academic activities organized by various departments through various professional chapters of the institute.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_5/5.3.2_Student_represe ntation.pdf
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year

652

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

AAACET ALUMNI ASSOCIATION

The alumnus plays a significant role in strengthening our institution, aims at the budding engineers to be a job giver than to be a job seeker. The main objective is to enrol all alumni as members of the association and facilitating active participation of the alumni in the appropriate activities, events, and initiatives of the Institute. The alumni meet is conducted once in a year, where the alumni from different branches of the undergraduate programs share their views and give suggestions for the betterment of their junior students & institution/ department. Such meetings are mutually beneficial both for the Institution and to the alumni. This provides an opportunity for the alumni to meet their friends and act as a bridge for the faculty to share their experience, knowledge, and insights.

The alumni visit the institution to deliver Guest lectures and seminars for the students in their areas of expertise and motivate the young minds. Successful entrepreneurs from the alumnus are invited to talk on their success stories on various occasions of the Institute. They also assist the students for placement in public/private sectors and the regular alumni association meetings pave the way for the successful placements of the students.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/alumni/
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D.	1	Lakhs	-	3Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- AAA College of Engineering and Technology was established with a goal of imparting quality technical education to rural students through sound pedagogical methods to produce top-notch professionals.
- The institute is governed by the Governing Council consisting of eminent academic and industry experts. This Council reviews the progress of the institute and approves the recommendations of the Academic Council.
- The management of the institute is aided by Principal, Heads of the Departments, Academic Coordinators, faculty and staff members to enhance the quality of the academics, research activities and infrastructure.
- The Principal, HoDs, Academic Coordinators, Physical Director and coordinators of various committees meet before the commencement of the academic year to prepare the academic calendar.
- Periodical meetings of the Principal with the HoDs,
 Academic Coordinators, faculty, coordinators of various committees, students and parents are conducted to review

the progress and assess the needs of the programs as planned in the academic calendar. The suggestions are discussed and analyzed for implementation.

 The institution ensures smooth flow of official communication across all levels and effective implementation of new ventures paving the way for successful interaction and feedback from all the stakeholders of the institute. Organizational changes are made based on needs as well as in view of excellence.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- AAACET has an efficient decentralized administration functioning under the guidance of the Governing Council and by following the rules and regulations of statutory bodies. The college empowers institutional hierarchy at all levels authorizing stakeholders to participate in the decision making at their respective levels.
- The administration constitutes councils and committees consisting of Management, Principal, HoDs, faculties, Staffs, students, alumni's and various other stakeholders to carry out various academic, co-curricular and extracurricular activities.
- Feedbacks are collected from various stakeholders and necessary actions are taken as continuous improvement process.
- Examinations are de-centralized and conducted by Examination Cell.
- The Placement and Training cell functions with a

Placement director/officer along with department placement coordinators.

Preparation of Academic Calendar

- Institute level academic calendar is prepared by the principal based on the academic schedule provided by the Anna University and discussion with HoD's, various committee Coordinators, Librarian and Physical Director. HoD's upon discussion with faculties prepares the department academic calendar based on academic calendar by including department level activities. Academic calendar includes
 - List of working days and holidays
 - Institutional level events
 - Examinations schedules
 - Symposiums
 - Industrial Visits
 - Placement Trainings
 - FDPs/Workshops/Seminars/Conferences
 - IQAC audit schedules.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria 6/6.1.2 Various Committ ees.pdf
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Effective strategic planning requires identification and implementation of strategies that will facilitate AAACET to achieve academic excellence at national level. In the preparation of the Perspective/Strategic Plans, Internal Quality Assurance Cell (IQAC) of the college has taken initiatives to obtain inputs from all the stakeholders.

Establishment of Centre of Excellence in "National Instrument's Virtual Instrumentation Laboratory" was one among the strategic plan of the institute and it was established on 14.03.2022. Centre of Excellence in "National Instrument's Virtual Instrumentation Laboratory" aims to bridge the gap between the industry and academia, bringing real world engineering concepts to life. Features of Virtual Instrumentation Laboratory are

- It enables students to understand engineering concepts through virtual instrumentation by means of using NI myDAQ and LABVIEW software.
- It enables faculty and students to undertake research activities, showcase their innovation in terms of projects and products and to provide solutions for industrial problems.

Establishment of Centre of Excellence in "Amrita Virtual Labs" was one among the strategic plan of the institute and it was established on 2.08.2023. Amrita Vishwa Vidyapeetham, a prestigious institution renowned for its commitment to education and research, celebrated a momentous occasion with the inauguration of its Virtual Labs program at AAA College of Engineering & Technology.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 6/6.2.1 Strategic Plan. pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

- AAA College of Engineering and Technology is functioning with a governing council and an active administrative setup. Governing Council is convened once a year to review the progress of the institute and approve the recommendations of the Academic Council.
- The management of the institute is assisted by Principal, Heads of the Departments, Academic Coordinators, faculty and staff to enhance the quality of the academics, research activities and infrastructure.
- HoDs share the responsibility with senior faculty members to coordinate various academic activities and student enrichment courses.
- The Placement and Training cell functions with a Placement officer and coordinated by department placement coordinators.
- Co-Curricular and extra-curricular activities are delegated to the faculty members and student representatives.
- The office maintains the administrative and academic records of the students, faculty, staff and institution.
 The office manager and staff assist students to receive scholarships, bank loans, bus passes, internships and field projects, etc.,
- Campus maintenance, physical, academic and support facilities are delegated to the administrative officer.
- The administration constitutes different council/committees/cells/clubs with the representation of faculty members and students to carry out various activities.
- The establishment of our organizational structure ensures smooth flow of official communication across all levels and effective implementation of new ventures. Also it paves the way for successful interaction and feedback from all the stakeholders of the institute.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/wp-content/uploads/2023/01/HR-Manual-V2-2022-23.pdf
Link to Organogram of the Institution webpage	https://www.aaaenggcoll.ac.in/wp- content/uploads/2022/03/Organogram.pdf
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College's effective Welfare Measures for the Teaching Staff

- Medical/Maternity/Marriage leave.
- Causal/Compensatory/Winter/Summer(Vacation) leave to all eligible faculty.
- Group Insurance cover.
- Sponsorship for Seminars, Workshops, FDPs and Paper Presentation.

- Interest free loan for Ph.D Semester fee and Marriage/Emergency.
- On-duty for faculties pursuing Ph.D.
- Cash award for International/National/State awards and faculty book publication in reputed publication.
- 5% cash award for getting research project Grants/Funds/Patent from government/private agencies
- 3% cash award of total grand sanctioned by the funding agencies for organizing Seminars/Workshop/FDPs and Conferences
- Rs.10,000 incentive for Engineering Ph.D., Completed.
- Rs.5,000 incentive for Science & Humanities Ph.D., Completed.
- Cadre promotion based on Ph.D.,
- Incentive for both Faculty Publication in reputed journals and getting 100% pass percentage.
- On-duty leave for the faculty to attend Ph.D Viva-Voce and act as Resource person.
- Rs.5000/- fee waiver for faculties children in the schools run by the management.
- Free hostel accommodation and Subsidized mess fee for all faculty in the hostel.
- Free Medical emergency transportation.
- 3 days paid leave is extended on faculty/staff marriage.

The College's effective Welfare Measures for the Non-Teaching Staff

- Employees Provident Fund (EPF) and Employees State Insurance (ESI).
- Free Medical emergency transportation.

- Medical/Maternity/Marriage leave.
- Causal/Compensatory/Winter/Summer(Vacation) leave
- Group Insurance cover.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_6/6.3.1_Welfare_Measure s.pdf
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

47

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

29

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

53

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The institution has the practice of evaluating the performance of both the faculty members and non-teaching staff by Performance Appraisal System. The performance of the faculty is

evaluated based on teaching, research, participation in institution/department building activities, organizing co-curricular and extracurricular activities and student feedback. Similarly, the performance of the non-teaching staff is evaluated based on professional competence, performance and personal characteristics. The appraisal system motivates the staff members to excel and put forth the best of their efforts.

Faculty Performance Appraisal System for Teaching Staff

- The self-appraisal forms submitted by the faculty are reviewed by the respective HoD and forwarded to the Principal with their comments/recommendations.
- If the performance of the faculty is satisfactory, Principal recommends increment for the concerned faculty else, they are counselled by the HoD/Principal to show better performance in the subsequent semester.

Performance appraisal system for non-teaching staff (NTPAS)

- The self-appraisal forms submitted by the non-teaching Supporting staff are reviewed by the respective HoD/Office Manager and forwarded to the Principal with their comments/recommendations.
- If the performance is satisfactory, they become eligible for increments else they are counselled by the Principal & office manager to improve their efficiency in discharging their duties.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/wp-content/uploads/2023/01/HR-Manual-V2-2022-23.pdf
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

Institution has a system for Internal and external audit. The Governing Council of the Institution consisting of management representatives, industry and academic members preview financial year budget proposals submitted by the Principal. The proposals are made on different heads such as laboratory equipment, library expenses, salary, building infrastructure and other maintenance expenses, etc.,

An effective mechanism is followed by the institution for auditing all the accounts. The institution has both internal and external audit mechanisms. During the course of Internal Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances, compliances of T.D.S. and Statutory Formalities and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations.

The institution has appointed a Finance Officer who verifies and checks bills and vouchers, passes the bills, manages the fund after the discussion with the Principal/Management. A qualified Chartered Accountant, recognized by ICAI is appointed as external auditor by the management, who executes the statutory financial audit at the end of every financial year. An internal auditing committee verifies the income and expenditure details of the Institution as per the balance sheet then all the statements are forwarded to external auditor for further verification and for generating the income expenditure statement for the purpose of income tax.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/Audit_ Statement/Audit_Statement_2022-23.pdf
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,35,25,875/-

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources mobilization policy and procedures, seeks to guide towards sustainable financing of its various programs. It reviews college funding patterns, provides guidelines and proposes strategies for mobilizing resources to support the college strategic plan and the ultimate fulfillment of its vision and mission.

Different sources of funds :

Tuition Fees:

One of the source of fund is Tuition fees from students. Fee of students is decided and approved by the Fee Regulating Authority (FRA) as per the norms.

Funding projects from Government & non-government :

Faculty members are eligible to submit proposals for conducting workshops, seminars, FDPs, conferences and research projects to AICTE, TNSCST, CSIR, UGC and DST for obtaining funds to enhance the quality of teaching, learning and research. The funds are used for purchase of advanced equipment and conduct research in the specific areas proposed.

Funds/Grants received from non-government bodies and individuals:

Funds/Grants received from non-government bodies and individuals includes revenue generated from Testing and consultation, Charges for conducting online/offline examination from outsiders, Sponsorship received from various activities/programs.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AOAR 2 022-2023/criteria 6/6.4.3 Budget Proposed Sanctioned Utilized.pdf
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Strategy 1:

Implementation of External Course File Audit:

The IQAC of AAACET has implemented the external course file audit for all the departments to maintain the quality of teaching learning pedagogy. The external members from various reputed institution were invited to conduct external academic audit for course file. The auditors audit the following documents in both theory and practical course files and gave the suggestion to maintain the quality of course file.

- 1. Individual staff timetable
- 2. Course plan
- 3. Course material
- 4. List of slow learners/Fast learners
- 5. Attendance Assessment Record
- 6. Assignment question, mark entry details and sample copies
- 7. Internal test question paper, answer key, answer scripts
- 8. Internal mark calculation details for period 1 and 2 as per R2021
- 9. Consolidated Report on Internal Results & Corrective Action Taken

- 10. AU End Semester Question Review report by faculty
- 11. Content beyond syllabus

Strategy 2:

Implementation of in semester feedback system:

Collecting course feedback formally in the middle of the semester is a good way of measuring students' learning and to make any necessary adjustments in teaching while there is still time for it to be beneficial to our students. So IQAC of AAACET implemented the in semester feedback system from the academic year 2022-23 Even Semester.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 021-2022/criteria_6/6.5.1_IQAC_Strategies _pdf
Upload any additional information	<u>View File</u>

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- 1. Couse File and Google Classroom Audit:

Couse File Audit:

Every teacher prepares course file before the commencement of every semester.

IQAC restructure the course file in the academic year 2020-2021, the contents of course file are re-structured to improve the quality of teaching learning process.

IQAC organizes regular course file audits to ensure effective implementation of teaching learning process and maintenance of course files.

Google Classroom Audit:

Due to the effective measures taken by the IQAC online teaching

Learning Platform GCR has been successfully implemented across all the departments for all the courses. In order to ensure the quality of the Google classroom, an audit for google classrooms has been initiated with effective from 07/05/2022.

2. Academic Audit

Academic Audit is carried out at the end of every academic year to ensure the quality in teaching-learning process.

IQAC facilitates the audit format to the auditing team. In the academic year 2020-2021, IQAC enhanced the parameters to be audited in all departments to improve the quality in teaching learning process. Academic audit is conducted by senior faculty members of other department or from academic experts from other institutions. Once the IQAC completes academic audit, the report is discussed with respective HoD and one-week time frame is given to the respective department to ratify the observation. Upon the ratification, the report is submitted to the IQAC and gives suitable recommendations for improvement.

File Description	Documents
Paste link for additional information	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_6/6.5.2_IQAC_Reviews.pd f
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aaaenggcoll.ac.in/wp-content/ uploads/2024/04/Annual-Day- report-2022_23.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The policy guidelines of AAACET in admission, recruitment and administration ensure that the students, faculty and staff members are treated professionally well without any gender discrimination. Equal participation of boys and girls in teaching learning process and co-curricular and extracurricular events is ensured. Gender balance in faculty members is maintained through priorities to women in leadership positions as HoD, Placement coordinators, Cell Coordinators etc., Women's Day is celebrated every year and inspiring women personalities are invited. Grievance Redressal Committee and Women's Empowerment cell provide a convenient platform for students to represent their issues.

Enough number of security personnel ensures the safety and security of the campus and the students. Girl students who are staying in the Hostel are given special attention in safety regards. Vehicles and people entering the campus are checked at all exit and entry points. Visitor register is maintained in the main gate and hostels.

Every faculty is allotted 15-20 students for effective student personal counseling and mentoring. Our counseling system provides support to the girl students and envisages them to realize and resolve their problems.

Separate common rooms are provided for boys and girls. Well-furnished separate hostels for boys and girls are available in the campus.

File Description	Documents
Annual gender sensitization action plan	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 7/criterion%207.1.1 Ann ual Sensitization Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.aaaenggcoll.ac.in/NAAC/AQAR 2 022-2023/criteria 7/7.1.1 Gender Equity F acilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

AAACET has a strong waste management system. The paper wastes, plastic wastes, food wastes, wastes from canteen, hostel kitchen etc., are segregated into biodegradable and non-biodegradable wastes.

Solid wastes are processed through vermicomposting process and used as manure for the plants/trees in the campus. The recyclable waste papers are collected and periodically sent for recycling. One sided papers are re-used by the faculty/staff for documentation. Non-biodegradable waste such as metals and other scraps are comparatively less in our campus.

The RO plant installed in the campus caters the drinking water needs. Sewage watertreatment plant in the campus has a capacity to process 20,000 liters/day. The treatment process is designed on the principle of activated sludge process with ultra filtration. Treated waste water is used for gardening and other activities and the collected sludge is used as manure for plants/trees.

Bio-medical wastes such as sanitary napkins are disposed through eco-friendly napkin incinerators. Usage of hazardous chemicals and radio-active materials are restricted inside the institute. The UPS batteries are often replaced with the new ones and the old batteries are recycled.Out-dated computer systems in working conditions are sent to nearby schools' usage to minimize the e-wastes generated in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.aaaenggcoll.ac.in/NAAC/AQAR_2 022-2023/criteria_7/7.1.3_Degradable_Nond egradable_Waste.pdf
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human

A. Any 4 or all of the above

assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. Our objectives are to promote better education, to provide economic support for the needy and to set communal harmony. Minority/SC/ST scholarships are provided for economically poor and eligible students to promote their education. AAACET promotes universal values, communal harmony., and tolerance towards cultural, regional, linguistic diversities through apt forums. NSS/YRC/UBA and Rotaract club organize various events in the neighborhood such as medical/blood donation camp, eye check-up camp, vaccination camps and various awareness programs too. Motivational programs are also being conducted for the benefit of surrounding school/polytechnic/college students. These activities create an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment and also help in developing tolerance harmony towards culture, region and linguistics and communal social economics and other diversities. The subjects on human rights and professional ethics are included in the curriculum. National/international days, anniversaries of great leaders are commemorated in the institute. To inculcate unity and diversity, various religious festivals such as Deepavali, Pongal, Christmas and Ramzan are celebrated. Students and faculty expose their communal, religious and linguistic diversity in various technical and cultural events conducted by the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

AAACET celebrates Republic Day every year on 26thJanuary with great gratification to honor the date on which the Indian constitution came into effect. This day highlights the importance of the constitution. Numerous personalities deliver their speeches on the significance of preserving constitutional rights and values. Independence Day is celebrated on the 15thof August every year to mark the importance of freedom, on this day, Flag hoisting ceremony is organized followed by the recitation of National Anthem.

AAACET organizes several programs such as election awareness, eye/medical camps, vaccination camps, plastic awareness, environment & pollution awareness etc., through its NSS, YRC, Rotaract club and UBA that are aimed at the promotion of various constitutional rights, duties, and responsibilities of citizens for the students and the employees of the institute. A voter's pledge programme is organized on 25th January of every year for students and all employees to create awareness about the fundamental rights and responsibilities.

Courses on human values and professional ethics are included in the curriculum to inculcate human values and responsibilities to students. Women's empowerment cell in the institute organizes various gender equity programmes for girl students and women employees to know their constitutional rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the stakeholders aware of the national pride and rich cultural heritage of India, the National/International commemorative days and festivals are regularly celebrated and observed in the institute.

The institution celebrates Days of National and international importance through its NSS unit and various clubs every year. The contributions of Dr. S. Radhakrishnan are recollected on Teachers Day on 5th September. As a tribute to the great Indian Engineer, Bharat Ratna Dr.Mokshagundam Visvesvaraya, Engineer's day is celebrated on 15th September to recognize the achievements of Engineers. Innovation Day is celebrated on 15th October to mark birth anniversary of Dr.A.P.J.Abudul Kalam. Gandhi Jeyanthi is celebrated on 2nd October to mark the birth anniversary of Gandhiji.

Independence Day and Republic Day are celebrated every year with great enthusiasm and patriotism where faculty members and students pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom of India. Various religious festivals such as Vinayaka Chathurthi, Saraswathi pooja, Diwali, Christmas, Ramzan, Pongal etc., are celebrated in the campus every year.

International Women's Day and International Day of Yoga is celebrated in our campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title

- 1. Professional Skill Development
- 2. Mentor System for the students

2. Objectives

- 1. Enrich student's technical and communication skills and leadership qualities.
- 2. Motivate and counsel the students to excel in academics.
- 3. Context
- 1. Designed for the students to excel in developing costeffective solutions for real-life problems and societal needs.
- 2. Mentors interact with students and parents to improve the student's learning ability.

4. Practice

- 1. Professional skills are developed through various certification and value-added courses, organizing guest lectures, seminars, workshops, industrial visits and symposium.
- 2. Mentors periodically conduct meetings with students and Counsel/advise them regarding their academic performance, choice of electives, project works, internships, in-plant training and their career development/professional enhancement.
- 5. Evidence of Success
- 1. Success of professional skill development programmes is reflected in final year projects and jobs received in software/Core companies.
- 2. Fast learners are placed in reputed companies with higher salary package. Slow learners attend the classes regularly and cleared their arrear subjects.
- 6. Problems encountered and resources required to implement the practice.

No problems are encountered.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Professional Laboratories:

AAACET has signed MOU's with various reputed industries/organizations and established industry based professional laboratories/centers to enhance the industry institute interactions activities in the campus and in placements etc.,

E-Yantra Robotics laboratory in association with IIT Mumbai was established to train the students on robotics and to create the

next generation of embedded and robotic systems engineers.

AAACET established the Center for Excellence - CAR with an aim to develop effective and efficient training programs and seminars in association with Robert Bosch GmbH in the field of automobile engineering.

Industrial Internet of Things (IIOT) laboratory in AAACET was established to enable students understand and design industrial devices and systems using IOT.

Texas Instruments Innovation laboratory has been established to provide training on advanced embedded systems and advanced signal processing technology for faculty/students.

National Instrument's Virtual Instrumentation laboratory has been established to provide training for faculty/students in virtual instrumentation concepts, Control systems and data acquisition systems.

Redhat Academy has been established in our campus to provide training and certification program in Linux platform to make students acquire knowledge in that platform.

AWS Cloud Computing facility has been established in the campus to enhance student's skills and knowledge in the cloud computing platform.

AAACET established a professional laboratory on Oracle Primavera, a project management system in the year 2018 in association with Infinity PMC P.Ltd.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3.2 - Plan of action for the next academic year

Future plans of the institute are primarily based on inculcating quality culture in the campus. Self-Assessment reports for NBA accreditation for the Computer Science and Engineering, Electronics and Communication Engineering, Electrical and Electronics Engineering and Mechanical Engineering have been submitted. It is also planned to start

new UG courses Artificial Intelligence and Data Science, CSE -Cyber Security, Information Technology and additional in-take for CSE department after getting accredited by NBA. Institute is also in the process of participating in the NIRF India Ranking and ARIIA Ranking. Institute is also planned to get Anna University Research Center for the Mechanical Engineering Department. Increase the number of publications in SCI, E-SCI, Scopus and UGC-CARE List Journals. Additional new Books, magazines and journals for the central library will be subscribed. It is planned to organize events related to entrepreneurship development for both faculty and students. Institution is encouraging faculty with more than five years of experience to register for Ph. D to have a greater number of doctorates in all the departments. This will also enable the departments to start research centers. Various awareness programs and training programs for the school students will be conducted. New bus routes will be operated for students commuting from long distances. More placement drives will be provided to increase the job opportunities for the students. In the conclusion, the institution will disseminate astonishing development in all aspects in a meticulous way.